



## Department of Energy

Bonneville Power Administration  
P.O. Box 3621  
Portland, Oregon 97208-3621

POWER SERVICES

February 10, 2025

In reply refer to: PS-6

To Power Customers,

This letter documents and communicates the upcoming Provider of Choice contract-related deadlines necessary to execute contracts by the end of calendar year 2025. As discussed in workshops, the Bonneville Power Administration (BPA) will conduct a standardized contract request and offer process. This enables BPA and customers to prepare for critical upcoming work, including product and service elections, information exchange, contract preparation, contract approval and signatures, and quality control.

Crafting individualized contracts is a significant undertaking; enabling orderly workload management and sequencing is critical. BPA has heard a small number of customers anticipate timing challenges tied to their product selection, internal governance, or other circumstances. While BPA will strive to accommodate alternate timing, such accommodations are expected to be rare. Customers that expect to be unable to meet the contract request and product choice deadline of June 18, 2025, should work with their Power Account Executive for consideration of appropriate accommodation. BPA and customers may mutually agree to alternate timing for contract request and offer. At this time, BPA is not considering altering the December 2025 contract signature timing.

BPA plans to review the upcoming deadlines and provide more information during the Provider of Choice intensive workshop on Thursday February 20. Customers are encouraged to attend the workshops and reach out to their Power Account Executive with questions.

<b>Date</b>	<b>Action</b>
<b>March 12, 2025 – April 9, 2025</b>	<b>Public Comment Period on Draft Provider of Choice Contract Templates</b> BPA will offer a 30-day public comment period. Customers and interested parties must submit comments on the draft contract templates by close of business on the last day of the public comment period.
<b>April 1, 2025 – June 18, 2025</b>	<b>Provider of Choice Contract Request Period</b> BPA will issue a letter to the region inviting eligible public body and cooperative utilities to request a Provider of Choice contract and their product election. Customers are encouraged make their request as early in the request window as possible. To receive a Provider of Choice contract offer, an eligible public body or cooperative utility must submit a contract request by the deadline unless BPA authorizes alternate timing on a limited and case-by-case basis.
<b>June 18, 2025</b>	<b>BPA Publishes Final Contract Templates</b> BPA intends to publish final contract templates by June 18. The templates will reflect any changes resulting from the contract template comment period.

Date	Action
August 28, 2025	<p><b>BPA Publishes Decision Documents</b></p> <p>Bonneville publishes the Contract Record of Decision (ROD) documenting how BPA addressed public comments in its final contract templates. In addition to the Contract ROD, BPA will publish the final Contract High Water Mark Implementation Policy and New Resource Rate Block Policy.</p>
August 28, 2025 – September 30, 2025	<p><b>BPA Makes Contract Offers</b></p> <p>BPA anticipates it will begin sending customers their contract offers commensurate with publication of the Contract ROD. BPA intends to issue all contract offers by September 30, 2025. However, BPA may defer delivery when alternate request timing was approved and/or for complex contracts requested late in the request window. Account Executives will ensure customer visibility to any timing deviations.</p>
December 5, 2025	<p><b>Deadline for Customer to Sign Provider of Choice Contract</b></p> <p>Customers must submit signed contracts to Bonneville no later than December 5.</p>
December 31, 2025	<p><b>Contract Countersigning / Authentication Complete</b></p> <p>BPA is developing its authentication process for contract quality assurance prior to BPA countersignature. BPA's goal is to have all contracts authenticated and countersigned by December 31; some delay into early 2026 may be necessary depending on when the bulk of customer-signed contracts are received.</p>

The timeline above represents BPA's current planning and may need to be adjusted in the coming weeks and months. I thank you for your participation in this important work to develop BPA's next long-term power sale agreement. Customer engagement shaped BPA's Provider of Choice policy and is strengthening contract template development. I thank you in advance for your support for this shift between contract design activity into contract offer preparations, which is both an exciting and demanding time.

**If you have any questions, please reach out to your Power Account Executive or [post2028@bpa.gov](mailto:post2028@bpa.gov).**

Thank you,

Kim Thompson  
Vice President for Requirements Marketing