



## Department of Energy

Bonneville Power Administration  
P.O. Box 3621  
Portland, Oregon 97208-3621

FREEDOM OF INFORMATION ACT/PRIVACY PROGRAM

June 27, 2025

In reply refer to: FOIA #BPA-2025-01499-F

**SENT VIA EMAIL ONLY TO:** [jgsmith@kearnswest.com](mailto:jgsmith@kearnswest.com)

J. Glen Smith  
Vice President, Business Services  
Kearns & West, Inc.  
537 SE Ash Street, Suite 305  
Portland OR 97214

Dear Mr. Smith,

This communication is the Bonneville Power Administration's (BPA) final response to your request for agency records made under the Freedom of Information Act, 5 U.S.C. § 552 (FOIA). Your request was received on December 30, 2024, and formally acknowledged on January 27, 2025.

### **Request**

You seek, "...all proposals submitted for BPA-25-RFP-5568 ... to determine the basis of a potential bid protest."

### **Response**

BPA searched for and gathered records responsive to your request; BPA collected 132 pages of responsive records from knowledgeable personnel in the agency's Energy Infrastructure Delivery office in Supply Chain Services. BPA is herein withholding:

- 84 pages in full, protected from public release by 5 U.S.C. § 552(b)(3) (Exemption 3)

BPA is releasing the remaining 48 pages with:

- 11 exemptions applied under 5 U.S.C. § 552(b)(6)
- 68 exemptions applied under 5 U.S.C. § 552(b)(4)

A more detailed explanation of the applied exemptions follows.

### **Explanation of Withholdings and Exemptions**

The FOIA generally requires the release of all agency records upon request. However, the FOIA permits or requires withholding certain limited information that falls under one or more of nine statutory exemptions (5 U.S.C. §§ 552(b)(1-9)). Further, section (b) of the FOIA, which contains

the FOIA's nine statutory exemptions, also directs agencies to publicly release any reasonably segregable, non-exempt information that is contained in those records.

### Exemption 3

Exemption 3 permits withholding of material under the non-disclosure provisions of other federal statutes. A statute may qualify for Exemption 3 if it "requires that the matters be withheld" or "establishes particular criteria for withholding" (5 U.S.C. § 552(b)(3)). In this case, 41 U.S.C. § 4702 requires withholding of unsuccessful bids. Therefore, we are withholding unsuccessful bid information under Exemption 3 and 41 U.S.C. § 4702.

### Exemption 4

Exemption 4 protects "trade secrets and commercial or financial information obtained from a person [that is] privileged or confidential." (5 U.S.C. § 552(b)(4)). Information is considered commercial or financial in nature if it relates to business or trade. This exemption is intended to protect the interests of both the agency and third-party submitter of information. Prior to publicly releasing agency records, BPA was required by Exemption 4 to solicit objections to the public release of any third party's confidential commercial information contained in the responsive records set. BPA provided Triangle Associates, Inc., with an opportunity to formally object to the public release of their information contained in BPA records. Triangle submitted their objections to BPA. Based on guidance available from the U.S. Department of Justice, BPA accepted those objections and is withholding Triangle's information related to staffing, resources, and specific deliverables, and specific contract line-item number bid amounts from public release. FOIA does not permit a discretionary release of information otherwise protected by Exemption 4.

### Exemption 6

Exemption 6 serves to protect Personally Identifiable Information (PII) contained in agency records when no overriding public interest in the information exists. BPA does not find an overriding public interest in the release of the information redacted under Exemption 6—specifically, individuals' signatures, Triangle's personnel contact information, and third-party contact information contained within its past performance references. This information sheds no light on the executive functions of the agency and BPA finds no overriding public interest in its release. BPA cannot waive these redactions, as the protections afforded by Exemption 6 belong to individuals and not to the agency.

Lastly, as required by 5 U.S.C. § 552(a)(8)(A), information has been withheld only in instances where (1) disclosure is prohibited by statute, or (2) BPA foresees that disclosure would harm an interest protected by the exemption cited for the record. When full disclosure of a record is not possible, the FOIA statute further requires that BPA take reasonable steps to segregate and release nonexempt information. The agency has determined that in certain instances partial disclosure is possible and has accordingly segregated the records into exempt and non-exempt portions.

**Fees**

There are no fees associated with processing your FOIA request.

**Certification**

Pursuant to 10 C.F.R. § 1004.7(b)(2), I am the individual responsible for the records search and response described above. Your records request is now closed with no agency records available to provide.

**Appeal**

Note that the records release certified above is final. Pursuant to 10 C.F.R. § 1004.8, you may appeal the adequacy of the records search, and the completeness of this final records release, within 90 calendar days from the date of this communication. Appeals should be addressed to:

Director, Office of Hearings and Appeals  
HG-1, L'Enfant Plaza  
U.S. Department of Energy  
1000 Independence Avenue, S.W.  
Washington, D.C. 20585-1615

The written appeal, including the envelope, must clearly indicate that a FOIA appeal is being made. You may also submit your appeal by e-mail to [OHA.filings@hq.doe.gov](mailto:OHA.filings@hq.doe.gov), including the phrase "Freedom of Information Appeal" in the subject line. (The Office of Hearings and Appeals prefers to receive appeals by email.) The appeal must contain all the elements required by 10 C.F.R. § 1004.8, including a copy of the determination letter. Thereafter, judicial review will be available to you in the Federal District Court either (1) in the district where you reside, (2) where you have your principal place of business, (3) where DOE's records are situated, or (4) in the District of Columbia.

Additionally, you may contact the Office of Government Information Services (OGIS) at the National Archives and Records Administration to inquire about the FOIA mediation services they offer. The contact information for OGIS is as follows:

Office of Government Information Services  
National Archives and Records Administration  
8601 Adelphi Road-OGIS  
College Park, Maryland 20740-6001  
E-mail: [ogis@nara.gov](mailto:ogis@nara.gov)  
Phone: 202-741-5770  
Toll-free: 1-877-684-6448  
Fax: 202-741-5769

Questions about this communication, or the status of your FOIA request, may be directed to James King, FOIA Public Liaison, at [jjking@bpa.gov](mailto:jjking@bpa.gov) or 503-230-7621. Questions may also be

directed to E. Thanh Knudson, Case Coordinator (ACS Staffing Group), at 503-230-5221 or [etknudson@bpa.gov](mailto:etknudson@bpa.gov).

Sincerely,

*Candice Palen*

Candice D. Palen  
Freedom of Information/Privacy Act Officer

Attachments / Enclosures: Agency records responsive to FOIA request BPA-2025-01499-F accompany this communication.



# Triangle Associates

## RFP 5568: FCRPS Cultural Resources Facilitation

Prepared for: Bonneville Power Administration

December 6, 2024

Prepared by: Angela Sims  
Bids and Proposals Associate  
Triangle Associates, Inc.  
[bids@triangleassociates.com](mailto:bids@triangleassociates.com)  
(206) 981-2728

30690023

BPA-2025-01499-F 0001

December 6, 2024

**SENT VIA EMAIL ONLY TO:** [jjmiller@bpa.gov](mailto:jjmiller@bpa.gov)

**Josh Miller, Contracting Officer**

Bonneville Power Administration

**Subject:** *Triangle's Proposal Submission for FCRPS Cultural Resource Program Facilitation Services*



Dear Mr. Miller,


On behalf of Triangle Associates (Triangle), we are pleased to submit the attached proposal in response to the Federal Columbia River Power System (FCRPS) Cultural Resource Program Facilitation opportunity.

(b)(4)

(b)(4)

(b)(4)

(b)(4)




Triangle is deeply committed to fostering collaboration, equity, and respect for cultural resources and values that align with the mission of the FCRPS Cultural Resource Program. We are confident in our ability to meet BPA's needs for facilitation services and support the program's objectives effectively.

We appreciate your consideration of our proposal and are available to address any inquiries or provide additional information as needed. Please do not hesitate to reach out to us.

Respectfully submitted,

(b)(6)



**Elizabeth "Betsy" Daniels, Co-President**

Triangle Associates, Inc.

2825 Eastlake Ave E. Suite #300, Seattle, WA 98102

(b)(6)



# Business Proposal

Please see the following Form 4220.55, Attachment F5, and B-F Schedule of Items.



U.S. DEPARTMENT OF ENERGY  
BONNEVILLE POWER ADMINISTRATION  
SOLICITATION/CONTRACT/ORDER FOR SERVICES AND/OR ITEMS


PAPERWORK REDUCTION ACT BURDEN DISCLOSURE STATEMENT

Public reporting burden for this collection of information is estimated to average 30 minutes per response, including the time for reviewing instructions, searching for existing data sources, gathering and maintaining the data needed and completing and reviewing the collection of information. Send any comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to Office of the Chief Information Officer, Enterprise Policy Development & Implementation Office, IM-22, Paperwork Reduction Program (OMB), US Department of Energy, 1000 Independence Ave, SW, Washington, DC 20585-1290; and to the Office of Management & Budget (OMB), OIRA, Paperwork Reduction Project (OMB), Washington, DC 20503.

SOLICITATION/CONTRACT/ORDER NUMBER

1. Requisition Number <i>(used only in COOP event)</i> :	2. Contract/Order Number: BPA- 25 <input checked="" type="checkbox"/> - ... - 5568	3. Effective Date: 12/9/2024
4. FSS Contract/Award Number:	5. Solicitation Number: BPA- 25 - RFP - 5568	6. Date Solicitation Issued: 11/22/2024

CONTACT INFORMATION

<b>FOR INFORMATION CONTACT:</b> 	7. Name of Contract Specialist: Josh Miller	8. Phone and Email: 503-230-5626 jjmiller@bpa.gov	9. Offer Due Date/Pacific Time: 12/06/2024 2:00 pm
10. Issued By: Bonneville Power Administration 905 NE 11th Ave, Portland, OR 97232	11. Freight Terms: N/A 12. Payment Terms: Net 30		
13. Email Invoices To: tecontractsupport@bpa.gov and aaneuzil@bpa.gov	14. Contract Type: <input checked="" type="checkbox"/> Commercial <input type="checkbox"/> Non-Commercial		
15. Pre-Proposal Site Tour N/A or Conference Info:			

16. Offeror/Contractor Name and Address: Triangle Associates 2825 Eastlake Ave E # 300, Seattle, WA 98102	17. Offeror/Contractor Point of Contact Name, Phone and Email: Joy Juelson (b)(6)
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SOLICITATION/CONTRACT/ORDER DETAILS *(Attach continuation pages as necessary to list all items.)*

18. Item Number	19. Description	20. Quantity	21. Unit	22. Unit Price	23. Amount
	See B-F Schedule of Items		...		
			...		
			...		
			...		

24. Accounting and Appropriation Data <i>(used only in COOP event)</i> :	25. Total Award Amount \$1,550,141.63
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26. Contractor is <input checked="" type="checkbox"/> is not <input type="checkbox"/> required to sign this document and return this form via email to the Contracting Officer. Contractor agrees to furnish and deliver all items set forth or otherwise identified above and on any additional sheets subject to the terms and conditions specified herein.	27. Offer Dated: Your offer on this solicitation, specified in items: 18-23, including any additions or changes set forth herein, is accepted.
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28a. Name and Title of Signer: Elizabeth Daniels, Co-President	29a. Name of Contracting Officer: Josh Miller
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28b. Signature of Contractor By: (b)(6) <i>(Signature of person authorized to sign.)</i>	28c. Date Signed:	29b. Signature of Contracting Officer: By: _____ <i>(Signature of Contracting Officer.)</i>	29c. Date Signed:
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## ATTACHMENT F5

### SOLICITATION PROVISIONS INCORPORATED BY REFERENCE

This solicitation incorporates one or more provisions by reference, with the same force and effect as if they were given in full text. Upon request, the Contracting Officer will make their full text available. Also, the full text of a provision may be accessed electronically at the following link.

**Bonneville Purchasing Instructions provisions and clauses:** [Bonneville Purchasing Instructions - Bonneville Power Administration \(bpa.gov\)](https://www.bpa.gov/Bonneville-Purchasing-Instructions)

- 7-31 Time and Materials/Labor Hour Proposal Requirements (MAR 2018) (7.8.2(f))
- 7-36 Evaluation of Options (FEB 2020) (7.10.8(c))
- 8-4 Subcontracting Plan Requirement (MAR 2018) (8.3.4.1(a))
- 9-9 Offeror Representations and Certifications – Prohibited Foreign Transactions (MAR 2018) (9.3.2.1(b))
- 12-1 Debriefing Request (JUN 2012) (12.8.3.2)
- 17-21 Nondisclosure for RFP/RFQ (MAR 2018) (17.8.2.2.2)
- 21-1 Protests Against Award (MAR 2018) (21.2.11)

### SOLICITATION PROVISIONS INCORPORATED BY FULL TEXT

#### TAXPAYER IDENTIFICATION NUMBER (4-1) (MAR 2018) (4.5.2)

NOTE: (1) Taxpayer Identification Number (TIN) reporting does not apply to a Federal agency, a foreign government or a foreign business not engaged in business or trade or without an agent capable of receiving payment within the United States

(2) The TIN for Bonneville is 93-0334712.

All offerors, other than noted above, are required to submit its Taxpayer Identification Number requested below in order to comply with the Department of Treasury payment processing requirements of 31 U.S.C. 3332 and 7701, and the reporting requirements of 26 U.S.C. 6041, 6041A, and 6050M and implementing regulations issued by the Internal Revenue Service. If the resulting contract is subject to those requirements, the failure or refusal by the offeror to furnish the information may result in a suspension of payment and a thirty-one (31) percent reduction of payments otherwise due under the contract.

Taxpayer Identification Number 91-1549478

#### REPRESENTATION REGARDING CERTAIN TELECOMMUNICATIONS AND VIDEO SURVEILLANCE SERVICES OR EQUIPMENT (4-3) (FEB 2022) (4.11.5(a))

- (a) Definitions. As used in this provision-- Backhaul, covered telecommunications equipment or services, critical technology, interconnection arrangements, reasonable inquiry, roaming, and substantial or essential component have the meanings provided in clause 4-4, Prohibition on Contracting for Certain Telecommunications and Video Surveillance Services or Equipment.
- (b) Section 889(a)(1)(A) of the John S. McCain National Defense Authorization Act for Fiscal Year 2019 (Pub. L. 115-232) prohibits the head of an executive agency on or after August 13, 2019, from procuring or obtaining, or extending or renewing a contract to procure or obtain, any equipment, system, or service that uses covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology as part of any system. Nothing in the prohibition shall be construed to —
  - (1) Prohibit the head of an executive agency from procuring with an entity to provide a service that connects to the facilities of a third-party, such as backhaul, roaming, or interconnection arrangements; or
  - (2) Cover telecommunications equipment that cannot route or redirect user data traffic or cannot permit visibility into any user data or packets that such equipment transmits or otherwise handles.

## ATTACHMENT F5

- (c) Section 889(a)(1)(B) of the John S. McCain National Defense Authorization Act for Fiscal Year 2019 (Pub. L. 115-232) prohibits the head of an executive agency on or after August 13, 2020, from entering into a contract or extending or renewing a contract with an entity that uses any equipment, system, or service that uses covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology as part of any system. This prohibition applies to the use of covered telecommunications equipment or services, regardless of whether that use is in performance of work under a Federal contract. Nothing in the prohibition shall be construed to —
- (1) Prohibit the head of an executive agency from procuring with an entity to provide a service that connects to the facilities of a third-party, such as backhaul, roaming, or interconnection arrangements; or
  - (2) Cover telecommunications equipment that cannot route or redirect user data traffic or cannot permit visibility into any user data or packets that such equipment transmits or otherwise handles.
- (d) Representation. The Offeror represents that—It ☐ will, ☒ will not provide covered telecommunications equipment or services to Bonneville in the performance of any contract, subcontract or other contractual instrument resulting from this solicitation. After conducting a reasonable inquiry, for purposes of this representation, the Offeror represents that it ☐ does, ☒ does not use covered telecommunications equipment or services, or use any equipment, system, or service that uses covered telecommunications equipment or services.
- (e) Disclosures. If the Offeror has responded affirmatively to the representation in paragraph (d) of this provision, the Offeror shall provide the following information as part of the offer--
- (1) All covered telecommunications equipment and services offered (include brand; model number, such as original equipment manufacturer (OEM) number, manufacturer part number, or wholesaler number; and item description, as applicable);
  - (2) Explanation of the proposed use of covered telecommunications equipment and services and any factors relevant to determining if such use would be permissible under the prohibition in paragraph (b) of this provision;
  - (3) For services, the entity providing the covered telecommunications services (include entity name, unique entity identifier, and Commercial and Government Entity (CAGE) code, if known); and
  - (4) For equipment, the entity that produced the covered telecommunications equipment (include entity name, unique entity identifier, CAGE code, and whether the entity was the OEM or a distributor, if known).

### TYPE OF CONTRACT (7-1) (FEB 2020) (7.2.4)

Bonneville contemplates award of a *Firm Fixed Price* contract resulting from this solicitation.

### SUPPLIER DIVERSITY PROGRAM AWARD REPRESENTATION (8-1) (MAR 2018) (8.3.1.1(a))

(a)

NAICS CODE	Size Standard in Millions of Dollars <u>OR</u> Size Standards in Number of Employees
541990	16.5

(b) The offeror represents that:

- (1) it is a small business concern.
- (2) it is not ☒ a HUBZone small business concern.
- (3) it is not ☒ a disadvantaged small business concern (this includes Native American owned small business, 8(a) program and any other disadvantaged small business concerns).
- (4) it is ☒ a women-owned small business concern.
- (5) It is not ☒ an economically disadvantaged women-owned small business concern.

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- (6) it is not ☒ a veteran-owned small business concern.  
(7) it is not ☒ a disabled veteran-owned small business concern

### TYPE OF BUSINESS ORGANIZATION (11-1) (SEP 2002) (11.12.3)

The offeror, by checking the applicable box, represents that-

- (a) It operates as ☒ an S-corporation incorporated under the laws of the State of Washington, ☐ an individual, ☐ a partnership, ☐ a nonprofit organization, or ☐ a joint venture; or  
(b) It is a ☐ local, ☐ state, ☐ federally recognized Indian tribe, or ☐ other governmental entity, (*describe* \_\_\_\_\_); or  
(c) If the offeror is a foreign entity, it operates as ☐ an individual, ☐ a partnership, ☐ a nonprofit organization, ☐ a joint venture, or ☐ a corporation, registered for business in \_\_\_\_\_ (country) and ☐ does ☐ does not have an office or fiscal paying agent in the United States; or  
(d) It is ☐ a type of business organization not otherwise listed above (*describe* \_\_\_\_\_).

### INSTRUCTIONS TO OFFERORS – AND EVALUATION FACTORS – LOWEST PRICE TECHNICALLY ACCEPTABLE (11-2.1M) (FEB 2022) (11.12.3(B))

(a) Submission of Offers.

- (1) Offers shall be valid for a minimum of 60 days from the date offers are due.
- (2) All offers and resultant contracts are subject to the conditions set forth in this solicitation and the BPI. By submission of this offer, the offeror agrees to be bound to the Protest procedures specified in the BPI in BPI 21.2.
- (3) Bonneville may reject late offers. Bonneville reserves the right to not consider proposals from potential offerors other than those solicited by the CO.
- (4) Offerors shall submit their proposals in a timely manner, using either electronic format or hard copy, as identified in the solicitation cover letter. The CO may disqualify offers which do not include the materials as set forth below, or which fail to adhere to any content restrictions herein.

(b) Evaluation of Offers.

- (1) Evaluation Team. Proposals shall be reviewed by a panel of evaluators, if appropriate, or by the Contracting Officer as the source selection official. Each proposal shall be evaluated in accordance with the evaluation factors as identified below.
  - (i) Bonneville may award a contract on the basis of initial proposals received, without negotiations or any opportunity for oral presentations. Therefore, each initial offer should contain the offeror's best terms from a cost or price and technical standpoint. Note that all scoring by an evaluation team is considered advisory only, and is not binding on the Contracting Officer.
  - (ii) A written award or acceptance of offer mailed or otherwise furnished to the successful offeror within the time for acceptance specified in the offer shall result in a binding contract without further action by either party.

(2) Business Proposal:

- (i) The Price/Cost Proposal shall be evaluated to determine the reasonableness of the offerors' proposed price/cost. The offerors' price/cost proposal shall be evaluated using price analysis as

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well as cost analysis, if appropriate. See BPI 12.5.2. Price/Cost must be reasonable and will not be scored.

- (ii) Where the Business Proposal includes pricing for option years, Bonneville shall evaluate offers for award purposes in accordance with Provision 7-36 Evaluation of Options.

- (iii) **Required materials:** Offerors shall submit the following materials subject to the formatting, content, and restrictions set forth below.

- (a) Business/Pricing Proposal: Offeror shall submit a Business Proposal that shall show all price/cost proposed to fulfill the requirements of the solicitation. The Business Proposal shall provide the price/cost information which shall be used to assess whether the price/cost proposed is fair and reasonable. Price/cost shall be addressed only in this Business Proposal section, and in any transition/phase-out proposals if applicable, and nowhere else.

- (1) Completed and signed Form 4220.55 (Section A of the RFP)

- (2) Completed all fill-ins for the provisions of this attachment F5 of the RFP.

- (3) The offeror's price/cost proposal shall consist of a completed Schedule as it appears in Section B of the RFP draft contract. Offeror shall copy, complete and submit the Schedule as its pricing submission under this Business Proposal requirement.

### (3) Technical Proposal:

- (i) Lowest Price Technically Acceptable. The evaluation factors as identified in the RFP are evaluated against the stated minimum standard for acceptability and given a pass/fail rating. Those offers meeting the minimum standard for acceptability are then evaluated for lowest price. The award shall be made to the offer representing the lowest price technically acceptable offer.

- (ii) **Required materials:** Offerors shall submit the following materials subject to the formatting, content, and restrictions set forth below

- (A) Technical/Management (Non-Price/Cost) Proposal The technical/management proposal shall include the following items, which will be evaluated against the non-price/cost evaluation factors identified below. No reference to specific costs shall be made in the technical proposal.

- (1) Materials addressing offeror's ability to provide the quality and specifications of the products or services as identified in the Statement of Work or requirements document. Unnecessarily elaborate proposals, brochures or other presentations beyond those sufficient to present a complete and effective response to this solicitation are not desired and may be construed as an indication of the offeror's lack of cost consciousness. Elaborate art work, letters of commendation, expensive paper and bindings, and expensive visual and other presentations are neither necessary nor wanted. Additionally, copies of Bonneville provided materials are not needed.

- (2) Bonneville is seeking offers that provide the best combination of attributes in order to select the "best buy" offer. Bonneville shall determine which offer represents the best buy based on evaluation of the identified evaluation factors and identification of the lowest price technically acceptable offer. The evaluation factors to determine minimum technical acceptability are identified below:

#### - (i) **Past Performance:**

- a. Past Performance Reference Form is included as an attachment to this RFP. Relevant projects involve work that is the same or similar in nature, size, or complexity to the services being procured under this Solicitation. Projects included should be from within the last 3 years. Provide up to 3 references.
  - b. Offeror may notify their reference that BPA may contact them to discuss Offeror's prior work for the project identified by Offeror on the Past Performance Reference Form.
  - c. No submission is required for firms having no relevant experience. However, in the proposal transmittal letter, the offeror shall attest to the fact that neither the firm nor its principals possess experience relevant to the RFP requirements. A firm without a record of relevant past performance shall receive a neutral rating for this category
  - d. References other than those identified by the offeror may be used by Bonneville. All such information may be used in the evaluation of the offeror's past performance.
  - e. Bonneville reserves the right not to contact all the references provided by the offeror. Names of individuals providing reference information about an offeror's past performance shall not be disclosed.
- (ii) **Technical Approach** - Provide a detailed plan describing how work will be accomplished. Include what equipment you will use to accomplish the work. List any and all risks, assumptions, exclusions, and dependencies inherent in your proposal.
- (iii) **Key Personnel** - Provide documentation that demonstrates experience for each of the following roles that will be assigned to these projects:
- a. SWPA Facilitator: shall have a minimum of 6 years of facilitation experience and demonstrated experience using Interest Based Problem Solving or Interest Based Negotiation techniques.
  - b. SWPA Assistant Facilitator: shall have a minimum of 3 years of facilitation experience and demonstrated experience using Interest Based Problem Solving or Interest Based Negotiation techniques.
  - c. PKC Facilitator: shall have a minimum of 5 years of facilitation experience and demonstrated experience using Interest Based Problem Solving or Interest Based Negotiation techniques.

Minimum acceptability criteria – Each proposed key personnel must meet the criteria identified, and be onsite if indicated, for the role in which they are proposed. Each proposed key personnel role cannot hold dual roles. Each Project must have key personnel that meet the minimum criteria.

(c) Selection for Award.

- (1) Award shall be made to the offeror who has submitted an offer which provides the best buy to Bonneville as evaluated in accordance with the basis identified above.

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- (2) Unsuccessful offerors must request a debriefing within three calendar days of receipt of notification of elimination from consideration, or of award notice, per BPI 12.8.3.

**B. SCHEDULE OF ITEMS/CONTINUATION PAGE**

**BASE YEAR 12/10/2024 - 12/09/2025**

Line Item No.	Description	Quantity	Unit	Unit Price	Amount
0001	Services Non-Personal: SWPA Facilitator - See SOW Not to Exceed (NTE) Estimated Amount.  T&M	(b)(4)			
0002	Services Non-Personal: SWPA Assistant Facilitator - See SOW Not to Exceed (NTE) Estimated Amount.  T&M				
0003	Services Non-Personal: SWPA Admin - See SOW Not to Exceed (NTE) Estimated Amount.  T&M				
0004	SWPA Travel Not to Exceed (NTE) Estimated Amount.  T&M				
0005	Services Non-Personal: PKC Facilitator - See SOW Not to Exceed (NTE) Estimated Amount.  T&M				
0006	PKC Travel Not to Exceed (NTE) Estimated Amount.  T&M				
0007	TERO Fees   T&M				

**OPTION YEAR 1 12/10/2025 - 12/09/2026**

Line Item No.	Description	Quantity	Unit	Unit Price	Amount
1001	Services Non-Personal: (Optional - not exercised) SWPA Facilitator- See SOW Not to Exceed (NTE) Estimated Amount. Actual price determined upon award. T&M	(b)(4)			
1002	Services Non-Personal: (Optional - not exercised) SWPA Assistant Facilitator - See SOW Not to Exceed (NTE) Estimated Amount. Actual price determined upon award. T&M				
1003	Services Non-Personal: (Optional - not exercised) SWPA Admin - See SOW Not to Exceed (NTE) Estimated Amount. Actual price determined upon award. T&M				
1004	SWPA Travel: (Optional - not exercised) Not to Exceed (NTE) Estimated Amount. Actual price determined upon award. T&M				
1005	Services Non-Personal: (Optional - not exercised) PKC Facilitator - See SOW Not to Exceed (NTE) Estimated Amount. Actual price determined upon award. T&M				
1006	PKC Travel: (Optional - not exercised) Not to Exceed (NTE) Estimated Amount. Actual price determined upon award. T&M				
1007	TERO Fees: (Optional - not exercised) Not to Exceed (NTE) Estimated Amount. Actual price determined upon award. T&M				

**OPTION YEAR 2 12/10/2026 - 12/09/2027**

Line Item No.	Description	Quantity	Unit	Unit Price	Amount
2001	Services Non-Personal: (Optional - not exercised) SWPA Facilitator - See SOW Not to Exceed (NTE) Estimated Amount. Actual price determined upon award. T&M	(b)(4)			
2002	Services Non-Personal: (Optional - not exercised) SWPA Assistant Facilitator - See SOW Not to Exceed (NTE) Estimated Amount. Actual price determined upon award. T&M				
2003	Services Non-Personal: (Optional - not exercised) SWPA Admin - See SOW Not to Exceed (NTE) Estimated Amount. Actual price determined upon award. T&M				
2004	SWPA Travel: (Optional - not exercised) Not to Exceed (NTE) Estimated Amount. Actual price determined upon award. T&M				
2005	Services Non-Personal: (Optional - not exercised) PKC Facilitator - See SOW Not to Exceed (NTE) Estimated Amount. Actual price determined upon award. T&M				
2006	PKC Travel: (Optional - not exercised) Not to Exceed (NTE) Estimated Amount. Actual price determined upon award. T&M				
2007	TERO Fees: (Optional - not exercised) Not to Exceed (NTE) Estimated Amount. Actual price determined upon award. T&M				

**OPTION YEAR 3 12/10/2027 - 12/09/2028**

Line Item No.	Description	Quantity	Unit	Unit Price	Amount
3001	Services Non-Personal: (Optional - not exercised) SWPA Facilitator - See SOW Not to Exceed (NTE) Estimated Amount. Actual price determined upon award. T&M	(b)(4)			
3002	Services Non-Personal: (Optional - not exercised) SWPA Assistant Facilitator - See SOW Not to Exceed (NTE) Estimated Amount. Actual price determined upon award. T&M				
3003	Services Non-Personal: (Optional - not exercised) SWPA Admin - See SOW Not to Exceed (NTE) Estimated Amount. Actual price determined upon award. T&M				
3004	SWPA Travel: (Optional - not exercised) Not to Exceed (NTE) Estimated Amount. Actual price determined upon award. T&M				
3005	Services Non-Personal: (Optional - not exercised) PKC Facilitator - See SOW Not to Exceed (NTE) Estimated Amount. Actual price determined upon award. T&M				
3006	PKC Travel: (Optional - not exercised) Not to Exceed (NTE) Estimated Amount. Actual price determined upon award. T&M				
3007	TERO Fees: (Optional - not exercised) Not to Exceed (NTE) Estimated Amount. Actual price determined upon award. T&M				
			Exercised Option TOTAL \$338,275.57		

Line Item No.	Description	Quantity	Unit	Unit Price	Amount
4001	Services Non-Personal: (Optional - not exercised) SWPA Facilitator - See SOW Not to Exceed (NTE) Estimated Amount. Actual price determined upon award. T&M	(b)(4)			
4002	Services Non-Personal: (Optional - not exercised) SWPA Assistant Facilitator - See SOW Not to Exceed (NTE) Estimated Amount. Actual price determined upon award. T&M				
4003	Services Non-Personal: (Optional - not exercised) SWPA Admin - See SOW Not to Exceed (NTE) Estimated Amount. Actual price determined upon award. T&M				
4004	SWPA Travel: (Optional - not exercised) Not to Exceed (NTE) Estimated Amount. Actual price determined upon award. T&M				
4005	Services Non-Personal: (Optional - not exercised) PKC Facilitator - See SOW Not to Exceed (NTE) Estimated Amount. Actual price determined upon award. T&M				
4006	PKC Travel: (Optional - not exercised) Not to Exceed (NTE) Estimated Amount. Actual price determined upon award. T&M				
4007	TERO Fees: (Optional - not exercised) Not to Exceed (NTE) Estimated Amount. Actual price determined upon award. T&M				
Base Items TOTAL					\$310,042.20
Exercised Option TOTAL					\$279,826.20
Base + Option TOTAL					\$1,550,141.63

**C. SUBMISSION OF INVOICES & CONTACT INFORMATION**

1. Invoices should be sent electronically to:

[tecontractsupport@bpa.gov](mailto:tecontractsupport@bpa.gov) and [aaneuzil@bpa.gov](mailto:aaneuzil@bpa.gov)

2. Payment Terms:

Net 30

3. If Insurance is required send electronically to:

[bpainsurancecertificates@bpa.gov](mailto:bpainsurancecertificates@bpa.gov)

4. Bonneville Contact Information:

Bonneville Office - Contracting Officer (CO)  
Contracting Officer Representative (COR)

Josh Miller - [jjmiller@bpa.gov](mailto:jjmiller@bpa.gov)  
Anna Neuzil - [aaneuzil@bpa.gov](mailto:aaneuzil@bpa.gov)

5. Contractor Contact Information:

Company Name:  
Attention:  
Contact Email:

Triangle Associates, Inc.  
Angela Sims  
[bids@triangleassociates.com](mailto:bids@triangleassociates.com)

# Technical / Management Proposal

## Section A: Past Performance

Please see the following Past Performance Reference Form.



ATTACHMENT F5

PAST PERFORMANCE REFERENCE FORM

Bonneville Power Administration (BPA) is placing increased emphasis in its procurements on past performance as a source selection factor. Please submit the information below for at least three (3) prior clients of yours who BPA may contact as a reference about your work. Please complete this form and return it directly to the address shown below no later than the Offer Due Date identified within block 9 of Section A Solicitation/ Contract/Order for Services and/or Items:

[jjmiller@bpa.gov](mailto:jjmiller@bpa.gov)

By my signature below, I authorize our clients to respond to any additional inquiries by Bonneville Power Administration regarding our performance on the referenced contract(s).

(b) (6)

December 5, 2024

Date:

Elizabeth "Betsy" Daniels, Co-President

Triangle Associates, Inc.

Printed Name & Title:

Company Name:

Reference #1

<b>Contract Identifying Information:</b>	
Offeror: City of Seattle, Seattle City Light Department	
Project Title & Contract Number: Facilitation Services to Support Skagit Relicensing, (b)(4)	
(b)(6)	
(b)(4)	

**Reference #2**


<b>Contract Identifying Information:</b>
Offeror: U.S. Environmental Protection Agency (EPA)
Project Title & Contract Number: Sulphur Bank Superfund Site Facilitation & Tribal Engagement
(b)(6)
(b)(4)

**Reference #3**

<b>Contract Identifying Information:</b>
Offeror: NOAA federal funding via a Trout Unlimited contract vehicle
Project Title & Contract Number: Enloe Dam Feasibility Assessment Outreach and Communications Implementation
(b)(6)
(b)(4)

Brief Summary of Work Performed:

(b)(4)



## Section B: Technical Approach

### Task 1. Facilitation of Renewal of the Systemwide Programmatic Agreement (SWPA)

**Objective:** Triangle understands the objective of Task 1 is to provide facilitation services for the Lead Agencies – The Bonneville Power Administration, The Army Corps of Engineers, and the Bureau of Reclamation – to begin interest-based dialogue and negotiations with Tribes, Historic Preservation offices, and other stakeholders for the renewal of the Systemwide Programmatic Agreement (SWPA), which defines how the FCRPS Cultural Resource Program functions.

#### Task 1a. Initial Consultation and Assessment

(b)(4)

Task 1a Deliverables	Assumptions
<ul style="list-style-type: none"><li>• Agenda for kick-off meeting</li><li>• One facilitated 4-hour kick-off meeting</li><li>• Kick-off meeting summary</li><li>• Assessment tool &amp; interview questions</li><li>• 50, 1-hour interviews</li><li>• Scheduling communications for up to 50 interviews</li><li>• Assessment summary report</li></ul>	<ul style="list-style-type: none"><li>• One draft/proposed agenda and one final</li><li>• Kick-off meeting to occur via conference call or web meeting technology (e.g., Webex)</li><li>• One draft and one final kick-off meeting summary</li><li>• Includes communications with Lead Agencies to finalize Assessment tool &amp; interview questions</li><li>• Assume 1 hour each for 50 interviews and 1.5 hours to schedule, prepare for, and summarize notes for each of 50 interviews</li><li>• Two drafts and one final assessment summary report: Draft 1 for Lead Agency review; Draft 2 for interviewee review; Final draft</li><li>• Assume 16 hours of communications with Lead Agencies to prepare, review, and finalize the summary report</li></ul>



## Task 1b. Process Planning and Agenda Creation

(b)(4)

Task 1b Deliverables	Assumptions
<ul style="list-style-type: none"><li>• Meeting planning and agenda development process plan</li><li>• Agendas for up to 15 SWPA in-person meetings (meetings are Task 1c)</li><li>• Agendas for up to 12 web meetings/ phone conversations (meetings are Task 1c)</li><li>• Communications Plan</li><li>• Ongoing communications implementing communication plan (e.g., facilitator newsletters)</li></ul>	(b)(4)



**Task 1c. Facilitation of Meetings**

(b)(4)

Task 1c Deliverables	Assumptions
<ul style="list-style-type: none"><li>▪ 15 full-day in-person meetings w/ hybrid (virtual/in-person) technology</li><li>• 12, 2-hour phone conversations or virtual meetings</li><li>▪ Travel to and from in-person meeting locations</li><li>• 15 meeting summaries and follow-up communications</li><li>• 12 virtual meeting summaries and follow-up communications</li></ul>	(b)(4)



**Task 1d. Documentation and Deliverables**

(b)(4)

Task 1d Deliverables	Assumptions
<ul style="list-style-type: none"><li>• 15 meeting summaries and follow-up communications</li><li>▪ Meeting document library</li></ul>	(b)(4)

**Strategic Emphasis**

(b)(4)



## Task 2 Facilitation of Payos Kuus Cuukwe (PKC) Cooperating Group

**Objective:** Triangle understands the objective of Task 2 is to ensure meetings are productive, inclusive, and aligned with the group's objectives to support the Federal Columbia River Power System (FCRPS) Cultural Resource Program. We recognize that the PKC Cooperating Group is an established body with an existing process for engagement, and the need is for a new facilitator to support the group moving forward.

### Task 2a Pre-Work Conference Call

(b)(4)

Task 2a Deliverables	Assumptions
<ul style="list-style-type: none"><li>• One proposed agenda for pre-work conference call</li><li>• Attend one 2-hour pre-work conference call</li><li>• Conference call follow-up documentation and next steps</li></ul>	(b)(4)



### Task 2b. Updated Situational Assessment

(b)(4)

Task 2b Deliverables	Assumptions
<ul style="list-style-type: none"><li>• Assessment tool &amp; interview questions</li><li>• 20, 1-hour interviews</li><li>• Scheduling communications for up to 20 interviews</li><li>• Assessment summary report</li></ul>	(b)(4)

### Task 2c. Facilitation of PKC Coordinate Group Meetings

(b)(4)



(b)(4)

Task 2c Deliverables	Assumptions
<ul style="list-style-type: none"><li>• Up to 10 agendas PCK Cooperating Group meetings</li><li>• Up to 10 facilitated PCK Cooperating Group Meetings in FY 2025 (5 hybrid in-person and 5 virtual only)</li><li>• Action plans to address conflicts and achieve consensus, ensuring alignment with program objectives</li><li>• Up to 10 meeting summaries and follow-up communications</li><li>• Meeting document library</li></ul>	(b)(4)

**Strategic Engagement**

(b)(4)

<sup>1</sup> The Five Tribes refers to the Confederated Tribes of the Grand Ronde Community of Oregon, the Confederated Tribes of Siletz Indians, the Confederated Tribes of the Umatilla Indian Reservation, the Confederated Tribes of the Warm Springs Reservation of Oregon, and the Nez Perce Tribe.

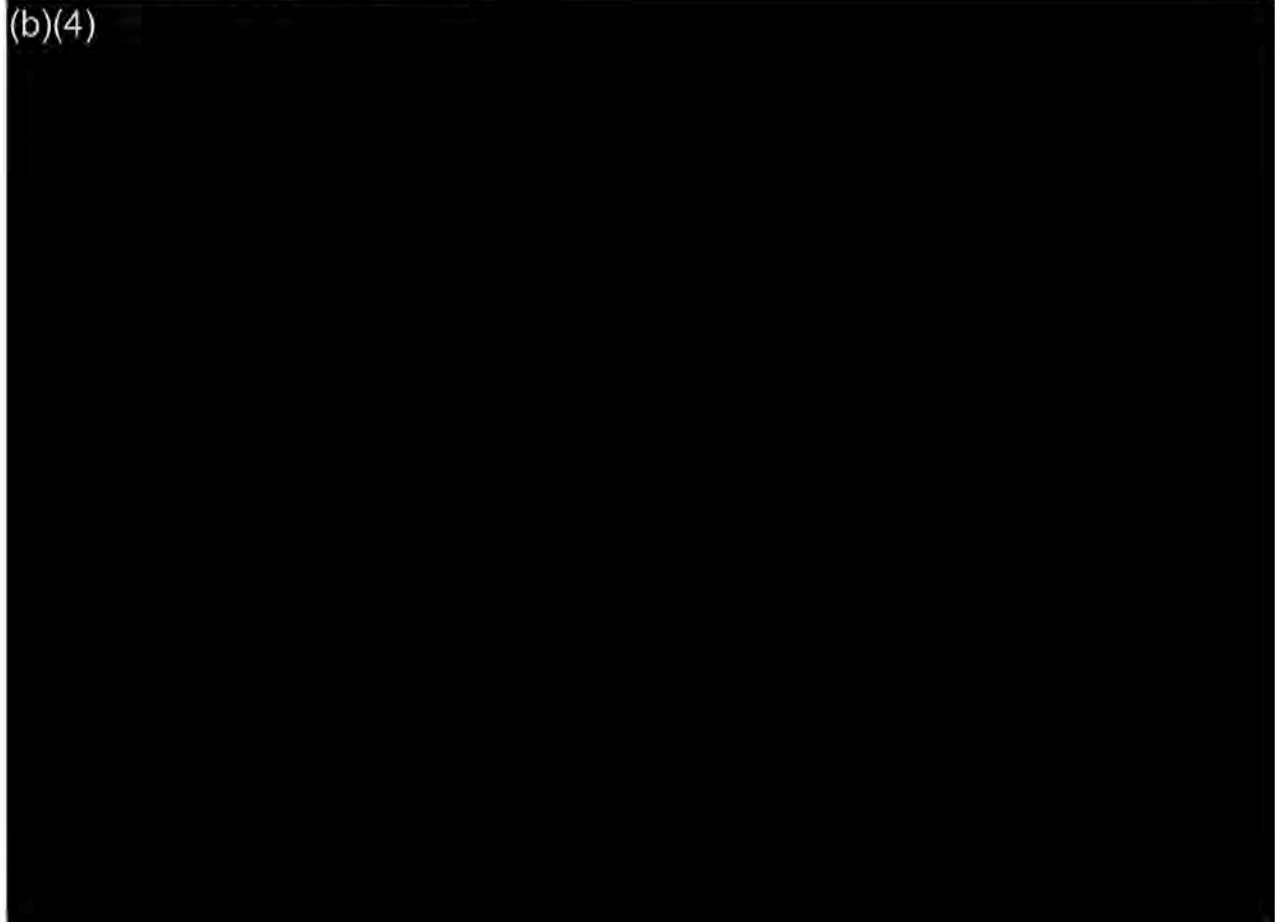


**Deliverables:**

- Customized engagement strategies to strengthen collaboration among group members.
- Recommendations for enhancing Tribal and stakeholder participation to ensure inclusive and equitable outcomes.

**Section C. Equipment to be Used**


(b)(4)



## Section D: Risks, Assumptions, Exclusions and Dependencies

### Risks

(b)(4)



## Assumptions

Our proposal is based on several critical assumptions. We assume that all stakeholders will actively participate and provide timely input throughout the process. BPA and its partners are expected to supply necessary background materials, reports, and contact information. Additionally, we assume that parties have access to and are familiar with virtual collaboration tools, and that BPA will support access to any required proprietary systems. The project scope, deliverables, and timelines are assumed to align with the RFP, with clear communication channels established to maintain consistent progress.

### Cost Estimate Assumptions

- **Overall Staff Rates:** (b)(4)
- **SWPA:** (b)(4)  
(b)(4)
- **PKC:** (b)(4)  
(b)(4)
- **Location Travel Costs:** (b)(4)  
(b)(4)
  - **SWPA:** (b)(4)  
(b)(4)
  - **PKC:** (b)(4)
- **TERO (Tribal Rights Employment Ordinance) Fees:** (b)(4)  
(b)(4)

### Exclusions

(b)(4)

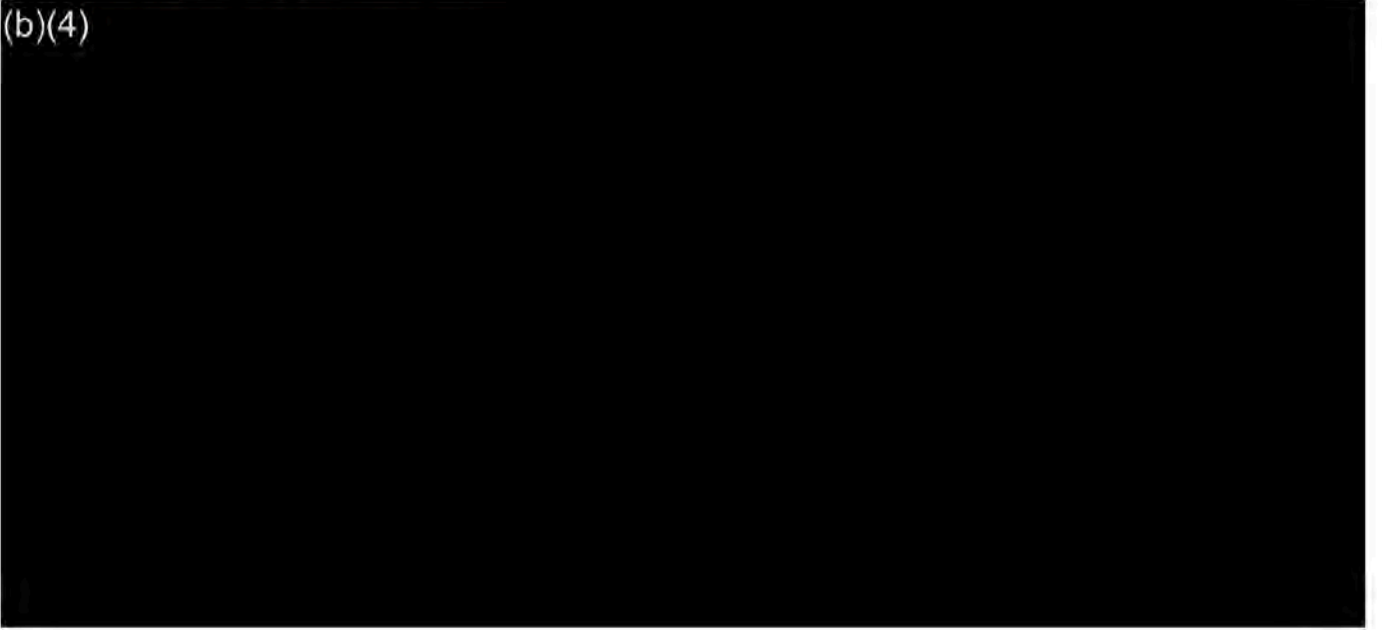
### Dependencies

(b)(4)



## Section E: Key Personnel

(b)(4)



(b)(4)

(b)(4)

(b)(4)



(b)(4)

(b)(4)

(b)(4)



(b)(4)

(b)(4)

(b)(4)



## Other Requirements

### Subcontracting Plan

(b)(4)



### Compliance with Provisions and Clauses

Triangle will ensure full compliance with all provisions and clauses referenced in the solicitation, including those outlined in the Bonneville Purchasing Instructions, by maintaining thorough familiarity with the requirements and adhering to them throughout the contract term.

### Offer Validity

Triangle confirms that this proposal will remain valid for a minimum of 60 days from the submission date, in accordance with the solicitation requirements.

### Adherence to Submission Deadlines

Triangle commits to adhering to all submission deadlines and will ensure that the proposal is submitted on time, via email in one PDF to the Contracting Officer at [jjmiller@bpa.gov](mailto:jjmiller@bpa.gov) by December 6, 2024 at 2:00 PM PST.





**Joy Juelson**  
**Director/Principal**



## PROFILE

**Joy Juelson** is a seasoned facilitator, strategic planner, and expert in multi-jurisdictional process design, overseeing Triangle's Eastern Washington Office. With extensive experience in collaborative natural resource policy and strategy development, Joy specializes in managing complex, interdisciplinary projects across Tribal, federal, state, and local governments, as well as nonprofits. Joy completed a master's thesis in Natural Resource Policy.

Joy has a robust background in environmental and programmatic planning, including significant experience with Bonneville Power Administration (BPA) programmatic, Section 106 compliance, and the Upper Columbia programmatic, which she wrote and managed. She has years of experience working on Columbia River dams, contributing to key processes related to hydropower, ecosystem management, and Tribal/stakeholder engagement. Joy has also completed numerous interview assessments and reports, supporting informed decision-making at all levels.

## EXPERTISE

- Senior Facilitator, multi-jurisdictional process design, strategic planning, team building, coaching, retreats, and outcomes documentation and visualization
- Natural resource policy, fisheries and aquatics, research, hydro-systems, and adaptive management and monitoring, communications, land management,
- Mediator with the Washington State Dispute Resolution Centers
- Program management (deliverables, budget, and timeline tracking)

## CONTACT INFO

**Joy Juelson**  
Director/Principal

(b)(6)

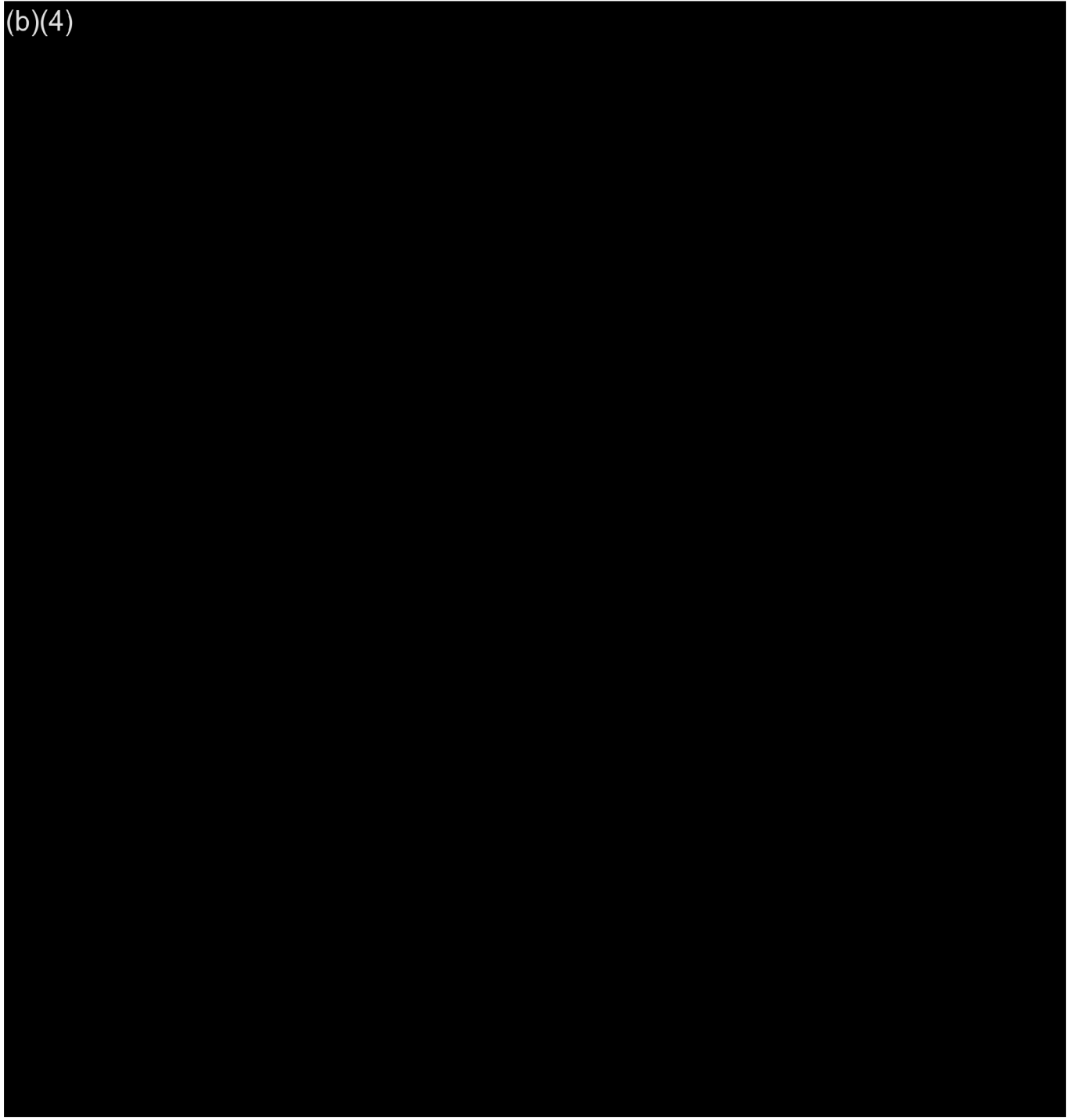
[www.triangleassociates.com](http://www.triangleassociates.com)

## EDUCATION/TRAINING

- *M.S. Natural Resource Policy*, Central Washington Univ.
- *Understanding Conflict & Planning for Collaboration*, National Center for Environmental Conflict Resolution, WA DC, 2022
- *Mediation and Conflict Resolution Training*, Dispute Resolution Center, Wenatchee, WA, 2019
- *Advanced Facilitation Training*, Clarity Consulting Group, Portland, OR, 2017
- *Planning & Facilitating Collaborative Meetings*, NOAA Office of Coastal Management, Union Gap, WA, 2017
- *Systematic Development of Informed Consent*, Institute for Participatory Management & Planning, Seattle, WA, 2016

EXPERIENCE: FACILITATION, MEDIATION, CONFLICT RESOLUTION, &  
STRATEGIC PLANNING

(b)(4)



(b)(4)



## PREVIOUS WORK EXPERIENCE

### **Upper Columbia Salmon Recovery Board (UCSRB) Implementation Program Manager, 2012 – 2018**

- Facilitated quarterly Regional Implementation Team (IT) meetings and supported logistics of monthly Regional Technical Team (RTT) meetings, which functioned as the regional independent science review body.
- Managed contracts and coordinated with four local Watershed Action Teams coordinating bodies that planned and implemented habitat and water acquisition projects.
- Managed two citizen advisory committees with representative interests to provide a citizen-based evaluation of the projects proposed to promote salmon habitat.

### **Bonneville Power Administration Upper Columbia Habitat Programmatic Project Administrator, 2012 – 2018**

- Served as liaison to the UCSRB Executive Director, BPA, and other action agencies.
- Served as facilitator/coordinator of action agency, Bonneville Power Administration, Bureau of Reclamation, and Executive Team Meetings to approve the scope, schedule, budget, risk, and organizational structure by which large reach-scale water acquisition efforts, irrigation efficiency, and salmon recovery projects could be successfully developed and implemented.
- Facilitated design processes to ensure the use of best available science (e.g. from Regional Technical Team, monitoring teams, and UCSRB Science Program) to achieve the greatest potential for mitigation and benefits for listed species.



**Thomas  
Christian**  
**Senior Associate**



## EXPERTISE

- Facilitation
- Collaborative Governance
- Strategic Planning
- Tribal & Community Engagement
- Project Management
- Natural Resource Management

## AFFILIATIONS

Member of U.S. EPA Roster of Conflict Resolution Practitioners

Member of U.S. DOI Roster of Conflict Resolution Practitioners

Association for Conflict Resolution's Environment and Public Policy Chapter

## CONTACT INFORMATION

**Thomas Christian**  
Managing Associate  
2825 Eastlake Ave E. Suite 300  
Seattle, WA 98102

(b)(6)

[www.triangleassociates.com](http://www.triangleassociates.com)

## PROFILE

**Thomas** is a trained facilitator and project manager with 12 years of experience leading and collaborating with teams in the environmental field. Since joining Triangle Associates in 2017, he has facilitated a wide range of collaborative policy and strategic planning processes throughout the Pacific Northwest and Alaska. Thomas is trained in Environmental Collaboration and Conflict Resolution by the National Center for Environmental Conflict Resolution. He has managed teams collaborating on forestry, wildland fire, water resources, hydropower, and land use related topics.

Prior to joining Triangle, Thomas worked as a Forestry Technician for the U.S. Forest Service and as a Ranger for Olympic National Park. Thomas is trained in Environmental Collaboration and Conflict Resolution by the Udall Foundation. While in graduate school, he worked with a team to coordinate a Canadian American conference on the recognition of the Columbia River Treaty.

## EDUCATION

**M.A. Environmental Studies**  
Western Washington University  
2017

**B.A. History**  
Augustana College  
2012

## TRAININGS

*Crafting Solutions to Environmental Conflicts*, National Center for Environmental Conflict Resolution, 2023

*Understanding Conflict & Planning for Collaboration*, National Center for Environmental Conflict Resolution, 2021

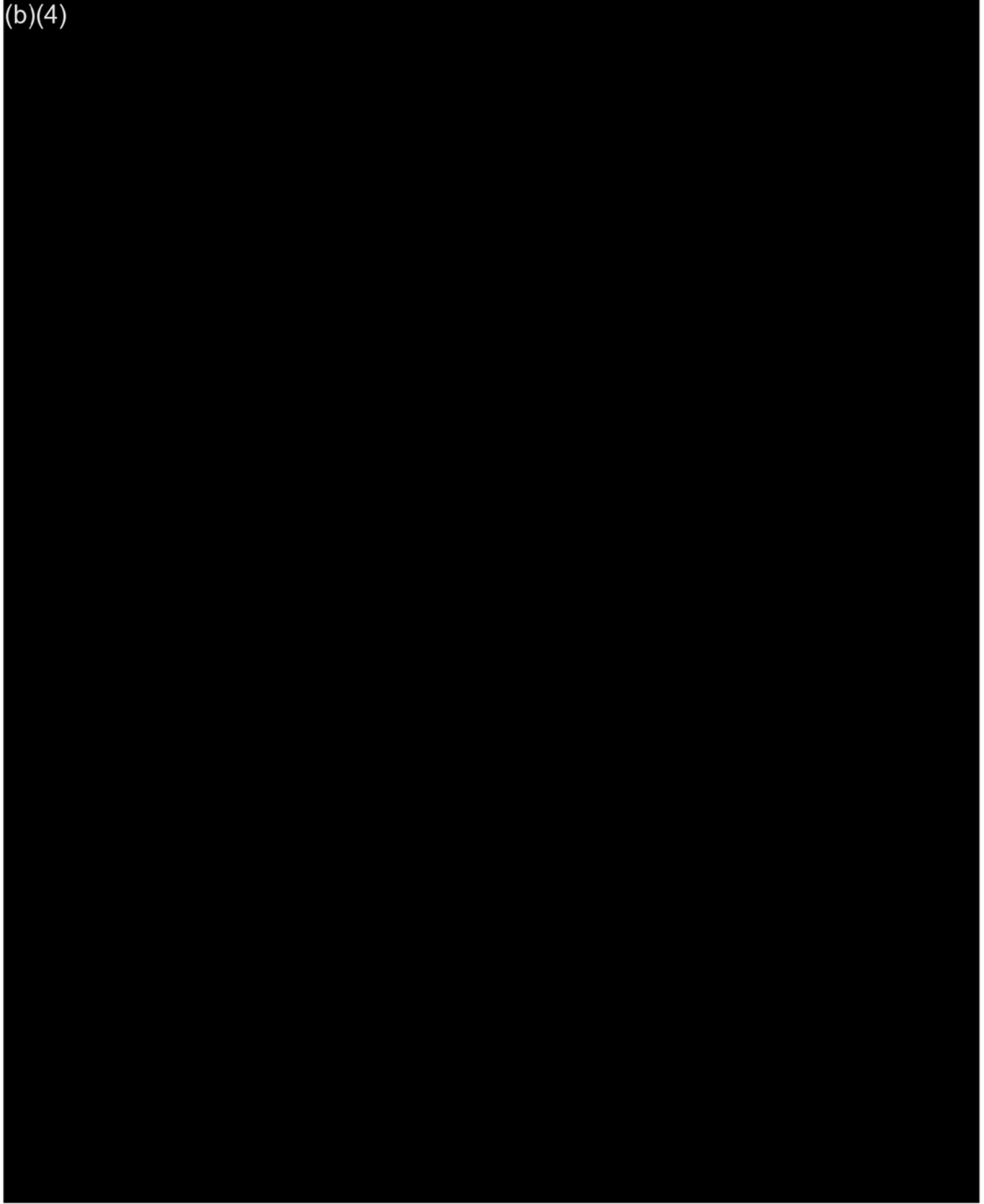
*TOP Facilitation Methods*, Institute of Cultural Affairs, 2019

*Indian Treaties and Implied Natural Resource Protection Legal Education Workshop*, Center for Environmental Law & Policy, 2018

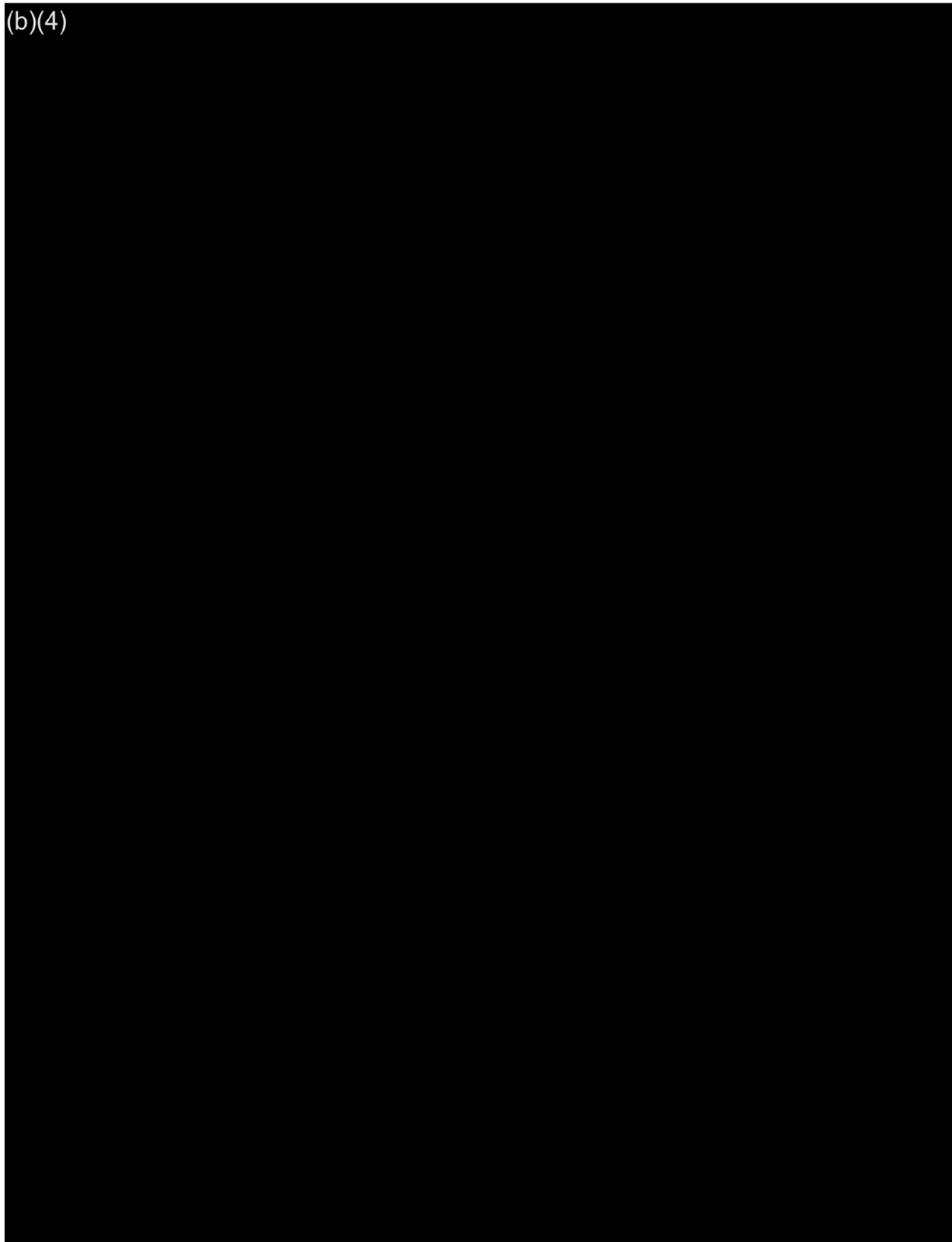
*Facilitated Dialogue*, International Site Conscience, 2017

## TRIANGLE EXPERIENCE

(b)(4)



(b)(4)





Annie Kilburg  
Smith  
**Director & Principal**

EXPERTISE

- 16+ Years of Combined Experience in Dispute Resolution, Neutral Third-Party Facilitation, & Mediation
- Skilled in Complex, Multi-Party/Stakeholder Conflict Management Facilitation
- Innovative Collaborative Process Design on Controversial Issues regarding Natural Resource and Built Environment Policy Issues
- Project Management and Mediation Certificates

PREVIOUS EXPERIENCE

- Kearns & West Facilitator/Senior Associate, Portland, OR, 2014 – 2018
- Multnomah County Court, Mediator, Portland, OR, 2011 – 2014
- Sports Conflict Institute, Consultant, Portland, OR, 2014
- Law Firms, Legal Manager/Paralegal, Honolulu, HI, and Portland, OR, 2007–2014

CONTACT INFORMATION

Annie Kilburg Smith  
Director & Principal

(b)(6)

[www.triangleassociates.com](http://www.triangleassociates.com)

PROFILE

Annie Kilburg Smith brings over 16 years of combined experience in mediation, facilitation, and conflict resolution, specializing in dispute-resolution processes with government entities. With a career foundation in litigation, Annie transitioned to collaborative problem-solving, focusing on natural resource and environmental policy projects. She facilitates neutral, third-party dialogues involving Tribal, federal, state, and local government representatives, diverse community groups, and interested parties to address complex issues and reach consensus-based solutions.

Annie’s structured yet adaptable approach to conflict resolution empowers her to navigate any setting with confidence, fostering productive conversations even among groups with divergent interests. Her roots in the Walla Walla Valley, professional experience in Portland, and current residence in the rural Willamette Valley provide her with a well-rounded perspective, enabling her to effectively bridge diverse viewpoints.

As an expert in facilitation, a master’s degree in conflict resolution, and certificates in mediation and project management, Annie excels at creating opportunities for meaningful collaboration and mutual understanding through structured and organized process. She is committed to guiding groups toward practical, inclusive, and sustainable outcomes through consensus-driven decision-making.

EDUCATION

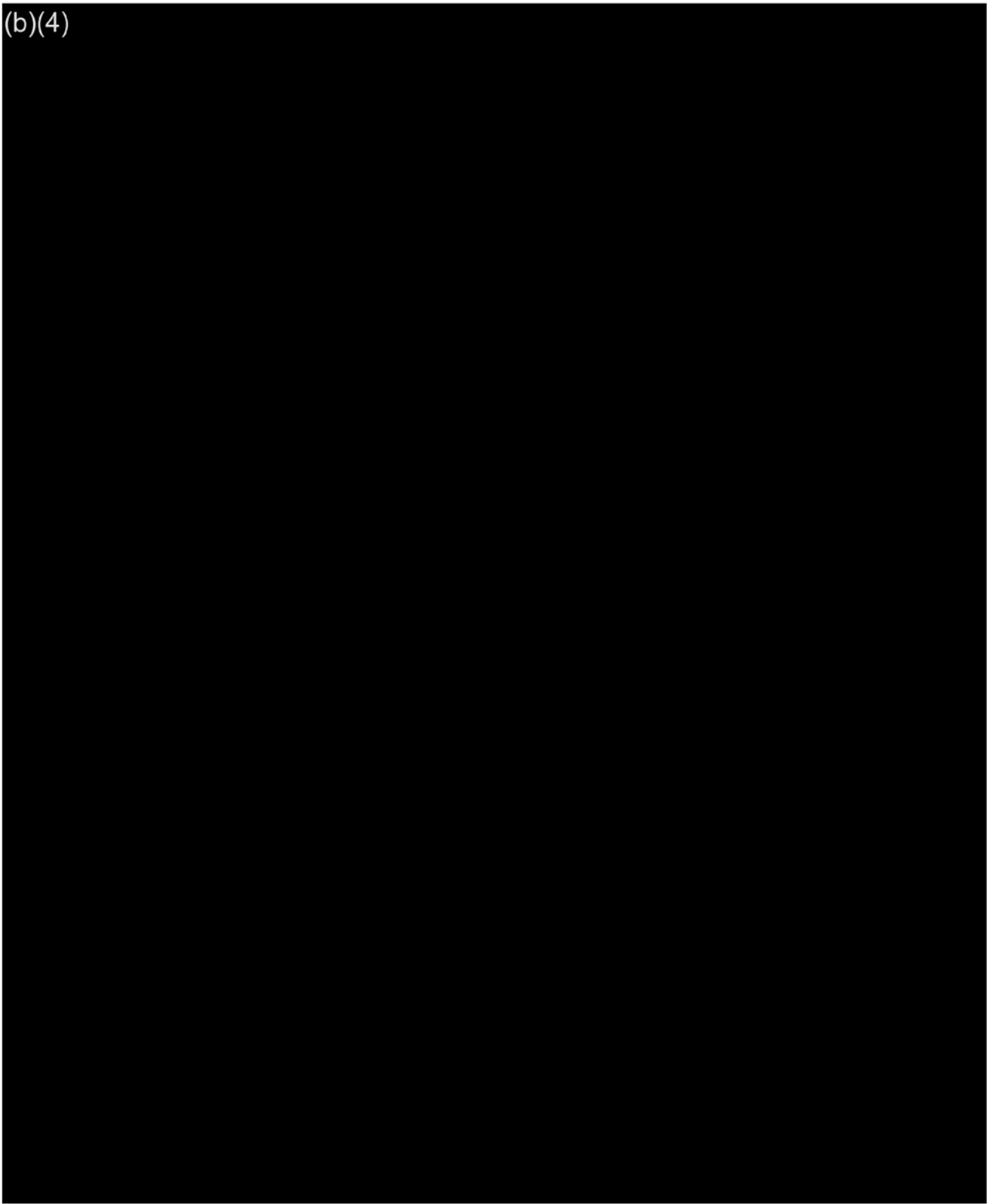
2024	2014	2014	2006
<b>Certificate in Project Management</b>	<b>M.S. Conflict Resolution</b>	<b>Certificate in Professional Mediation</b>	<b>B.A. Political Science</b>
University of Oregon	Portland State University	Portland State University	Hawai’i Pacific University

PROFESSIONAL AFFILIATIONS

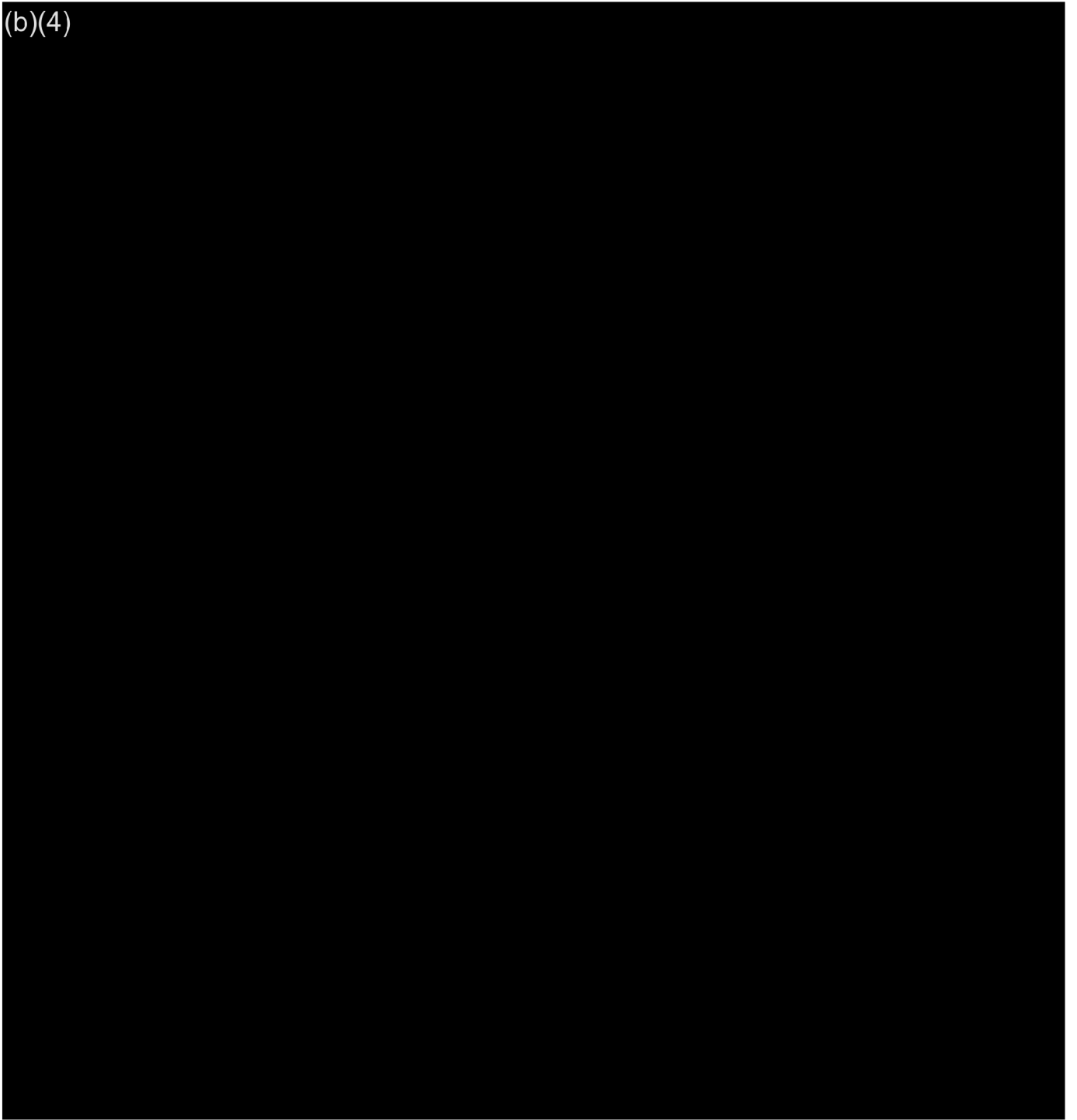
- Approved member of U.S. EPA Roster of Conflict Resolution Practitioners
- Approved member of U.S. DOI Roster of Conflict Resolution Practitioners
- Member of the Association for Conflict Resolution’s Environment and Public Policy Section

❖ Relevant Projects

(b)(4)



(b)(4)



## RECENT PROFESSIONAL DEVELOPMENT

- Project Management Certification, 2024
- Completed the National Center for Environmental Conflict Resolution Collaboration with Native Nations and Tribal Consultation Training, 2023
- Cascadia Policy Solutions, Training on Tribal Engagement, 2023

**B. SCHEDULE OF ITEMS/CONTINUATION PAGE****BASE YEAR 12/20/2024 - 12/19/2025**

Line Item No.	Description	Quantity	Unit	Unit Price	Amount
0001	Services Non-Personal: SWPA Facilitator - See SOW Not to Exceed (NTE) Estimated Amount.  T&M	(b)(4)			
0002	Services Non-Personal: SWPA Assistant Facilitator- See SOW Not to Exceed (NTE) Estimated Amount.  T&M				
0003	Services Non-Personal: SWPA Admin - See SOW Not to Exceed (NTE) Estimated Amount.  T&M				
0004	SWPA Travel Not to Exceed (NTE) Estimated Amount.  T&M				
0005	Services Non-Personal: PKC Facilitator - See SOW Not to Exceed (NTE) Estimated Amount.  T&M				
0006	PKC Travel Not to Exceed (NTE) Estimated Amount.  T&M				
0007	Venue Not to Exceed (NTE) Estimated Amount.  T&M				
0008	TERO Fees  T&M				
Base Year TOTAL					\$319,042.20

**OPTION YEAR 1 12/20/2025 - 12/19/2026**

Line Item No.	Description	Quantity	Unit	Unit Price	Amount
1001	Services Non-Personal: (Optional - not exercised) SWPA Facilitator - See SOW Not to Exceed (NTE) Estimated Amount. Actual price determined upon award. T&M	(b)(4)			
1002	Services Non-Personal: (Optional - not exercised) SWPA Assistant Facilitator- See SOW Not to Exceed (NTE) Estimated Amount. Actual price determined upon award. T&M				
1003	Services Non-Personal: (Optional - not exercised) SWPA Admin - See SOW Not to Exceed (NTE) Estimated Amount. Actual price determined upon award. T&M				
1004	SWPA Travel: (Optional - not exercised) Not to Exceed (NTE) Estimated Amount. Actual price determined upon award. T&M				
1005	Services Non-Personal: (Optional - not exercised) PKC Facilitator- See SOW Not to Exceed (NTE) Estimated Amount. Actual price determined upon award. T&M				
1006	PKC Travel: (Optional - not exercised) Not to Exceed (NTE) Estimated Amount. Actual price determined upon award. T&M				
1007	Venue Not to Exceed (NTE) Estimated Amount. Actual price determined upon award. T&M				
1008	TERO Fees: (Optional - not exercised) Not to Exceed (NTE) Estimated Amount. Actual price determined upon award. T&M				
Unexercised Option Year 1 TOTAL					\$305,732.73

**OPTION YEAR 2 12/20/2026 - 12/19/2027**

Line Item No.	Description	Quantity	Unit	Unit Price	Amount
2001	Services Non-Personal: (Optional - not exercised) SWPA Facilitator - See SOW Not to Exceed (NTE) Estimated Amount. Actual price determined upon award. T&M	(b)(4)			
2002	Services Non-Personal: (Optional - not exercised) SWPA Assistant Facilitator - See SOW Not to Exceed (NTE) Estimated Amount. Actual price determined upon award T&M				
2003	Services Non-Personal: (Optional - not exercised) SWPA Admin - See SOW Not to Exceed (NTE) Estimated Amount. Actual price determined upon award. T&M				
2004	SWPA Travel: (Optional - not exercised) Not to Exceed (NTE) Estimated Amount. Actual price determined upon award. T&M				
2005	Services Non-Personal: (Optional - not exercised) PKC Facilitator - See SOW Not to Exceed (NTE) Estimated Amount. Actual price determined upon award. T&M				
2006	PKC Travel: (Optional - not exercised) Not to Exceed (NTE) Estimated Amount. Actual price determined upon award. T&M				
2007	Venue Not to Exceed (NTE) Estimated Amount. Actual price determined upon award. T&M				
2008	TERO Fees: (Optional - not exercised) Not to Exceed (NTE) Estimated Amount. Actual price determined upon award. T&M				

**OPTION YEAR 3 12/20/2027 - 12/19/2028**

Line Item No.	Description	Quantity	Unit	Unit Price	Amount
3001	Services Non-Personal: (Optional - not exercised) SWPA Facilitator - See SOW Not to Exceed (NTE) Estimated Amount. Actual price determined upon award. T&M	(b)(4)			
3002	Services Non-Personal: (Optional - not exercised) SWPA Assistant Facilitator - See SOW Not to Exceed (NTE) Estimated Amount. Actual price determined upon award. T&M				
3003	Services Non-Personal: (Optional - not exercised) SWPA Admin - See SOW Not to Exceed (NTE) Estimated Amount. Actual price determined upon award. T&M				
3004	SWPA Travel: (Optional - not exercised) Not to Exceed (NTE) Estimated Amount. Actual price determined upon award. T&M				
3005	Services Non-Personal: (Optional - not exercised) PKC Facilitator - See SOW Not to Exceed (NTE) Estimated Amount. Actual price determined upon award. T&M				
3006	PKC Travel: (Optional - not exercised) Not to Exceed (NTE) Estimated Amount. Actual price determined upon award. T&M				
3007	Venue Not to Exceed (NTE) Estimated Amount. Actual price determined upon award. T&M				
3008	TERO Fees: (Optional - not exercised) Not to Exceed (NTE) Estimated Amount. Actual price determined upon award. T&M				
Unexercised Option Year 3 TOTAL					\$347,272.70

Line Item No.	Description	Quantity	Unit	Unit Price	Amount
4001	Services Non-Personal: (Optional - not exercised) SWPA Facilitator - See SOW Not to Exceed (NTE) Estimated Amount. Actual price determined upon award. T&M	(b)(4)			
4002	Services Non-Personal: (Optional - not exercised) SWPA Assistant Facilitator- See SOW Not to Exceed (NTE) Estimated Amount. Actual price determined upon award. T&M				
4003	Services Non-Personal: (Optional - not exercised) SWPA Admin - See SOW Not to Exceed (NTE) Estimated Amount. Actual price determined upon award. T&M				
4004	SWPA Travel: (Optional - not exercised) Not to Exceed (NTE) Estimated Amount. Actual price determined upon award. T&M				
4005	Services Non-Personal: (Optional - not exercised) PKC Facilitator - See SOW Not to Exceed (NTE) Estimated Amount. Actual price determined upon award. T&M				
4006	PKC Travel: (Optional - not exercised) Not to Exceed (NTE) Estimated Amount. Actual price determined upon award. T&M				
4007	Venue Not to Exceed (NTE) Estimated Amount. Actual price determined upon award. T&M				
4008	TERO Fees: (Optional - not exercised) Not to Exceed (NTE) Estimated Amount. Actual price determined upon award. T&M				

C. SUBMISSION OF INVOICES & CONTACT INFORMATION

1. Invoices should be sent electronically to:

[tecontractsupport@bpa.gov](mailto:tecontractsupport@bpa.gov) and [aaneuzil@bpa.gov](mailto:aaneuzil@bpa.gov)

2. Payment Terms:

Net 30

3. If Insurance is required send electronically to:

[bpainsurancecertificates@bpa.gov](mailto:bpainsurancecertificates@bpa.gov)

4. Bonneville Contact Information:

Bonneville Office - Contracting Officer (CO)  
Contracting Officer Representative (COR)

Josh Miller - [jjmiller@bpa.gov](mailto:jjmiller@bpa.gov)  
Anna Neuzil - [aaneuzil@bpa.gov](mailto:aaneuzil@bpa.gov)

5. Contractor Contact Information:

Company Name:  
Attention:  
Contact Email:

Triangle Associates  
Angela Sims  
[asims@triangleassociates.com](mailto:asims@triangleassociates.com)

D. DELIVERY INFORMATION

Line Item No.	Period of Performance/ Delivery Date	Quantity	Unit	Delivery Terms	Ship To Address or Place of Performance
0001-0008	12/20/2024 - 12/19/2025	1.00	Job	Block 11	Toppenish, WA Walla Walla, WA Mission, OR Lapwai, ID Omak, WA Washington DC Portland, OR Spokane, WA Boise, ID Kalispell, MT Olympia, WA
1001-1008	12/20/2025 - 12/19/2026	1.00	Job	Block 11	Toppenish, WA Walla Walla, WA Mission, OR Lapwai, ID Omak, WA Washington DC Portland, OR Spokane, WA Boise, ID Kalispell, MT Olympia, WA
2001-2008	12/20/2026 - 12/19/2027	1.00	Job	Block 11	Toppenish, WA Walla Walla, WA Mission, OR Lapwai, ID Omak, WA Washington DC Portland, OR Spokane, WA Boise, ID Kalispell, MT Olympia, WA
3001-3008	12/20/2027 - 12/19/2028	1.00	Job	Block 11	Toppenish, WA Walla Walla, WA Mission, OR Lapwai, ID Omak, WA Washington DC Portland, OR Spokane, WA Boise, ID Kalispell, MT Olympia, WA
4001-4008	12/20/2028 - 12/19/2029	1.00	Job	Block 11	Toppenish, WA Walla Walla, WA Mission, OR Lapwai, ID Omak, WA Washington DC Portland, OR Spokane, WA Boise, ID Kalispell, MT Olympia, WA

Special Delivery Instructions:

E. INSPECTION AND ACCEPTANCE TERMS

All line item(s) in Section B will be inspected and accepted by the COR at the address specified in Section C unless otherwise stated in the table below.

Line Item No.	Inspection At/Inspection By		Acceptance At/Acceptance By		Additional Info
0001-0008	Government	Government	Government	Government	
1001-1008	Government	Government	Government	Government	
2001-2008	Government	Government	Government	Government	
3001-3008	Government	Government	Government	Government	
4001-4008	Government	Government	Government	Government	

## F. ATTACHMENTS

	Description
F1	Statement of Work - Dated December 11, 2024
F2	Contract Clauses
F3	(A) Yakima County 2015-5543 Rev 23, Dated 07/22/2024 (B) Walla Walla County 2015-5561 Rev 25, Dated 07/22/2024 (C) Umatilla County 2015-5589 Rev 26, Dated 07/22/2024 (D) Nez Perce County 2015-5519 Rev 25, Dated 07/22/2024 (E) Okanogan County 2015-5557 Rev 25, Dated 07/22/2024 (F) Cowlitz County 2015-5529 Rev 23, Dated 07/22/2024 (G) Spokane County 2015-5537 Rev 23, Dated 07/22/2024 (H) Flathead County 2015-5401 Rev 23, Dated 07/22/2024 (I) Thurston County 2015-5533 Rev 23, Dated 07/21/2024 (J) District of Columbia, Washington, D.C. 2015-4281 Rev 30, Dated 07/22/2024
F4	N/A
F5	N/A