

BONNEVILLE PURCHASING INSTRUCTIONS TRANSMITTAL SHEET AND INSTRUCTIONS

TRANSMITTAL 22-1

Date: December 30, 2021

Issued by Purchasing/Property Governance – CP-7

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Head of the Contracting Activity

SUBJECT: BPI UPDATE – Revisions and Updates to Several Parts

Obsolete information is deleted or updated, and minor administrative corrections are made. The substantive changes are identified in the table below.

All changes in this update are effective February 28, 2022.

An online copy of the Bonneville Purchasing Instructions (BPI) is available at <http://www.bpa.gov/Doing%20Business/purchase/Pages/default.aspx>. The online BPI is a conformed copy with all changes included as of the current date and is effective until superseded.

SUMMARY OF CHANGES:

Topic	Reference	Change	Clauses
Contracting Authority and Responsibilities	1.8.2.1 (d)(3)	Clarified to include Indefinite Delivery contracts	NA
Utility Services	1.8.4.3	Clarified utility definition and prioritization of procurement tools	NA
Field Purchases	1.8.4.6	Clarified field purchase requirements	NA
Unauthorized Commitment	1.9.2	Clarified requirements when an authorized commitment occurs	NA
Definitions	2	Incorporated and updated definitions for the following terms: <ul style="list-style-type: none"> • Commercial component • Solicitation • Technically Acceptable • Commercially available off-the-shelf (COTS) 	NA
Contractor Code of Business Ethics and Conduct	3.7	Added new policy requirements for contractors	Clause 3-11 Contractor Code of

			Business Ethics and Conduct
Contents of Contract Files	4.4.2	Updated policy to include attestations in the contract file	NA
Prohibition on Contracting for Certain Telecommunications and Video Surveillance Services or Equipment	4.11	Updated policy to include (a)(1)(B) of section 889 of the John S. McCain National Defense Authorization Act for Fiscal Year 2019 (Pub. L. 115-232).	Provision 4-3 Representation Regarding Certain Telecommunications and Video Surveillance Services or Equipment Clause 4-4 Prohibition on Contracting for Certain Telecommunications and Video Surveillance Services or Equipment
Acquisition Planning, Strategy, and Requisitioning Acquisition Planning	6	Updated policy to include sufficient lead and cycle times for required contracting and contracting administration	NA
Attestations	6.3.2	Updated policy to include Attestations are performed at the time of award, when exercising an option period, or when the contract scope is modified	NA
Statement of Objectives	6.12.5	Clarified definition and use for Statement of Objectives	NA
Integrated Product Teams (IPT), Methods and Panels	6.16	Introduced new policy for Integrated Product Teams (IPT), Methods and Panels	NA
Indefinite - Quantity Contracts - Oral orders	7.6.4	Updated policy for Indefinite-Quantity contracts to require that oral orders are confirmed in writing within 30 calendar days	NA
Basic Agreements	7.8.2	Introduced new policy for Basic Agreements	Clause 7-17 Basic Agreement
Buy American	9	Updated Buy American requirements	Provision 9-1 Buy American Certificate Clause 9-3 Buy American Act – Supplies Clause 9-5 Buy American Act – Construction Materials

			<p>Provision 9-7 Buy American Act Notice</p> <p>Clause 9-46 Required Use of American Iron, Steel, and Other Manufactured Goods – Buy American Act – Construction Materials</p> <p>Provision 9-47 Notice of Required Use of American Iron, Steel, and Other Manufactured Goods – Buy American Act – Construction Materials</p> <p>Clause 9-48 Required Use of American Iron, Steel, and Other Manufactured Goods – Buy American Act – Construction Materials Under Trade Agreements</p> <p>Provision 9-49 Notice of Required Use of American Iron, Steel, and Other Manufactured Goods – Buy American Act – Construction Materials Under Trade Agreements</p>
Solicitations – Trade Off and Lowest Price Technically Acceptable	11.13.1.1	Clarified policy that award methodology (LPTA or TO) as stated in the solicitation shall not be changed after receipt of proposals	NA
Analysis – Trade Off and Lowest Price Technically Acceptable	11.13.4	Clarified policy and streamlined usage for provisions	Provision 11-2.1 Instructions to Offerors – and Evaluation Factors – Lowest Price

			Technically Acceptable Provision 11-2.2 Instructions to Offerors and Evaluation Factors – Tradeoff
Management Reviews	11.16	Updated Management Review for Solicitation requirements	NA
Debriefings	12.8.3.1	Clarified debriefing requirements	NA
Expired Contracts	14.10.4.1	Updated policy on expired contracts	NA
Indirect Rates	14.22.2	Updated responsibility of Indirect Rates	NA
Contractor Safety and Health Requirements	15.6.4.1	Updated Contractor Safety and Health Requirements and the usage of clause	Clause 15-13 Contractor Safety and Health Requirements
Access to NERC CIP Sites and Computer Systems	15.8	Updated requirements for access to NERC CIP Sites and Computer Systems	Clause 15-15 Screening Requirements for Personnel Having Access to Bonneville Facilities
FISMA	15.9.3	Updated FISMA requirement to incorporate “low” categorization	Clause 15-17 Information Assurance
Homeland Security	15.10.1	Update Homeland Security requirements Added Contractor Supply Chain Security Controls	Clause 15-18 Homeland Security Clause 15-19 Contractor Supply Chain Security Controls
Insurance Requirements	16.4	Clarified insurance requirements	Clause 16-7 Work on a Government Installation Clause 16-8 Minimum Insurance Coverage
Transfer of Information Data and Technology	17.6.1.2.1	Updated policy to incorporate the transfer of Bonneville information, data or technology to non-U.S citizens must be approved by the Bonneville Office of Personnel and Information Security pursuant to Bonneville Policy 430-1	NA
Terminations	20.1	Re-emphasized coordination with OGC for contract terminations	NA

Field Contract Modifications	24.5.25	Updated policy for Field Contract Modifications	Clause 24-25 Field Contract Modification
Provisions and Clauses			<p><u>Revised Clauses & Provisions:</u></p> <p>Provision 4-3 Representation Regarding Certain Telecommunications and Video Surveillance Services or Equipment</p> <p>Clause 4-4 Prohibition on Contracting for Certain Telecommunications and Video Surveillance Services or Equipment</p> <p>Provision 9-1 Buy American Certificate</p> <p>Clause 9-3 Buy American Act – Supplies</p> <p>Clause 9-5 Buy American Act – Construction Materials</p> <p>Provision 9-7 Buy American Act Notice</p> <p>Clause 9-46 Required Use of American Iron, Steel, and Other Manufactured Goods – Buy American Act – Construction Materials</p> <p>Provision 9-47 Notice of Required Use of American Iron, Steel, and Other Manufactured Goods – Buy</p>

			<p>American Act – Construction Materials</p> <p>Clause 9-48 Required Use of American Iron, Steel, and Other Manufactured Goods – Buy American Act – Construction Materials Under Trade Agreements</p> <p>Provision 9-49 Notice of Required Use of American Iron, Steel, and Other Manufactured Goods – Buy American Act – Construction Materials Under Trade Agreements</p> <p>Clause 10-28 Minimum Wage for Federal Contracts</p> <p>Provision 11-2.1 Instructions to Offerors – and Evaluation Factors – Lowest Price Technically Acceptable</p> <p>Provision 11-2.2 Instructions to Offerors and Evaluation Factors – Tradeoff</p> <p>Clause 11-7 Subcontracting with Debarred or Suspended Entities</p> <p>Clause 11- 14 Equipment Lease Payments</p> <p>Clause 15-13 Contractor Safety</p>
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			<p>and Health Requirements</p> <p>Clause 15-15 Screening Requirements for Personnel Having Access to Bonneville Facilities</p> <p>Clause 15-17 Information Assurance</p> <p>Clause 15-18 Homeland Security</p> <p>Clause 16-2 Performance and Payment Bonds – Other Than Construction</p> <p>Clause 16-7 Work on a Government Installation</p> <p>Clause 16-8 Minimum Insurance Coverage</p> <p>Clause 24-25 Field Contract Modification</p> <p>Clause 28-2 Schedule of Items</p> <p>Clause 28-20.1 Requirements Unique to Government Contracts – Supplies</p> <p>Clause 28-20.2 Requirements Unique to Government Contracts – Services</p> <p>Clause 28-23 Internet Protocol Version 6</p>
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			<p><u>New Clauses & Provisions:</u></p> <p>Clause 3-11 Contractor Code of Business Ethics and Conduct</p> <p>Clause 7-17 Basic Agreement</p> <p>Clause 15-19 Contractor Supply Chain Security Controls</p>
Various	ALL	Technical amendments, organizational names, references to Bonneville policies have been updated throughout the document. These changes have no significant effect to policy	NA
Appendices	2A, 2B, 6 and 14	Updated Appendix 2A Updated Appendix 2B Updated Appendix 14 New Appendix 6	NA

Instructions of use:

Contracting Officers should abide by all changes issued under this update. All solicitations and contracts issued after February 28, 2022 shall comply with the requirements.

Clauses and provisions have been updated to reflect new policy requirements. **All new solicitations and subsequent contracts shall comply effective February 28, 2022.**