

# memorandum

DATE: 02/22/2021

REPLY TO  
ATTN OF: CP-7

SUBJECT: Interim Policy Change #02222021 – Micro-Grant Threshold BFAI 3.211

TO: Director of Contracts and Strategic Sourcing - NSS

The purpose of this memorandum is to provide an immediate update (referred to as the "Interim Policy") to the Micro-Grant dollar threshold under the Bonneville Financial Assistance Instructions (BFAI) part 3.211.

This interim policy is effective starting **March 1<sup>st</sup>, 2021** and will remain in place until **December 31<sup>st</sup>, 2021**. The interim policy may be extended if necessary to coincide with the release of the next BFAI revision scheduled for early FY22. This interim policy supersedes the applicable section contained in the BFAI dated December 1st, 2018.

The red colored font below indicates the specific changes that have occurred.

## 1.10 Definitions

*Micro-grant* means a financial assistance agreement with a total award value not-to-exceed **\$25,000** and a period of performance of less than one year.

*Micro-purchase threshold* means **\$25,000**, except when it means –

- (a) For acquisitions of construction subject to 40 U.S.C. chapter 31, subchapter IV, Wage Rate Requirements (Construction), \$2,000; and
- (b) For acquisitions of services subject to the 41 U.S.C. chapter 67, Service Contract Labor Standards, \$2,500

## 3.211 Micro-grants

- (a) Financial assistance agreements with a total award value not-to-exceed **\$25,000** and a period of performance of less than one year, may be awarded providing the following conditions apply:
  - (1) Total award value is **\$25,000** or less;
  - (2) Cannot include construction activities;
  - (3) BPA will not have substantial involvement;
  - (4) Award will not be incrementally funded;
  - (5) Costs are reasonable, allowable, and allocable;
  - (6) Cannot include acquisition of property greater than \$5,000;
  - (7) Recipient does not have a significant deficiency or material weakness in their most recent single audit unless they have an acceptable corrective action plan; and
  - (8) Is not prohibited elsewhere in the BFAI.

- (b) All micro-grants awarded must utilize the Micro-grant form located in Part 8.
- (c) After the micro-grant has been fully executed by both parties, advance payments may then be made to the recipient for the entirety of the award value.

Nicholas M. Jenkins  
Head of the Contracting Activity  
Bonneville Power Administration

cc:

Joyce McGee – NSSV  
Bill Cochenour – NSSP  
Matt DeLong – NSS  
Corrina Ikakoula – DIT-7