



BONNEVILLE POWER ADMINISTRATION
DETAIL OR NON-COMPETITIVE TEMPORARY PROMOTION OPPORTUNITY

INTEREST ANNOUNCEMENT BPA-25-IA-TFH-001

Work Planner Scheduler
For Classified position Job Code J07356 GS-1101-13
Term Length: Full-time (120 days to one year)
Number of Vacancies:1

OPENS: 06/27/2025

CLOSES: 07/06/2025

POSITION LOCATION: Construction and Maintenance Services (TFH) in Vancouver, WA.

WHO MAY APPLY: Bonneville Power Administration employees currently at GS-12 or GS-13 level or *equivalent hourly position* are encouraged to apply. This is a non-competitive temporary promotion or detail NTE 120 days. Employees will need to confirm they have their supervisor's approval when applying for the non-competitive temporary promotion or detail.

Employees who have non-competitively served a total of 120 days in a temporary promotion or detail to a higher grade within the preceding 12 months are not eligible for a higher-graded opportunity. Contact HR Specialist, Shaunna Young, at slyoung2@bpa.gov if you have questions regarding your eligibility.

NOTES:

Selection from this announcement is subject to the requirements of applicable personnel regulations, policies, and BPA HR Directives.

- When an employee already holds the same grade or higher as the position of interest on a permanent basis, then the detail may be made for a period up to one year, in 120-day increments. When appropriate, details may be extended for an additional year, in 120-day increments.
- When an employee holds a lower graded position or is in a position with lower-graded promotion potential than the position of interest, he/she is prohibited from serving in a higher-graded position for more than 120-days in a 52-week period.
- The employee will be returned to his/her permanent position of record (i.e., position prior to detail) upon completion of the temporary promotion or detail.
- Temporary promotions and details may be terminated at any time based on the needs of management.
- Multiple selections may be made from this interest announcement to fill the position on a rotational basis.

GENERAL INFORMATION:

The individual selected will report to the Construction Internal Operations Manager.

The purpose of this position is to serve as a Work Planner Scheduler responsible for providing centralized, coordinated, system-wide work planning, scheduling and evaluation services for Construction and Maintenance Services to ensure maintenance programs and construction services are conducted in a manner that is cost effective and efficient.

This position will require up to 10% travel throughout the BPA territory. This position will report the TFH Internal Operations Manager and be required to work directly with Tier 4 work groups within TFH.

DUTIES:

(70%) Serves as a Work Planner Scheduler responsible for development of annual coordinated, system-wide work plans for all Construction and Maintenance Services' maintenance and assigned capital work.

- Analyzes and formulates system resource needs (people, materials and equipment) to accomplish the work plan using input from TFH managers and supervisors, Technical Services, Asset and Workload Planning, Customer Service Engineering and other system stakeholders. Is the point of contact for Customer Service Engineering and Account Executives on customer projects to negotiate schedules and district crew resource commitments.
- Develops and coordinates specific schedules for projects that have system-wide impact and/or cross multiple district boundaries. Coordinates with the Outage Coordination/Step Planning Engineer.
- Consolidates work around outage windows and opportunities to maximize availability of the transmission system.

- Adjusts work plans as priorities, schedules, and opportunities for outages occur. When schedule conflicts arise or resources are not sufficient to accomplish all work, determines the highest priority work for the system to ensure efficient use of outages and resources and coordinates the changes with the impacted stakeholders. Modifies and adjusts work plan, outage schedules and resources as necessary to respond to system conditions, marketing considerations, customer concerns, construction delays, system emergencies and other factors impacting initial plans.
- Monitors work plan accomplishments throughout the year and reports work plan progress to Construction and Maintenance Services managers.
- Is the point of contact with the Outage Coordination/Step Planning Engineer when outage scheduling conflicts occur.
- Determines resource requirements to implement the TFH and capital work plans; schedules and directs the augmentation of crew resources from loans or exchanges between districts based upon system priorities.
- Makes decisions regarding outsourcing of work assigned to TFH based on resource availability, resource capability, or project efficiency.
- Works with the Outage Coordination/Step Planning Engineer, Outage Dispatchers, and other Work Planner/Schedulers in the development of Transmission Field Services long-range significant equipment schedule for the annual Northwest Power Planning Pool Outage Coordination meetings.
- Assures work that is compliance or regulatory driven (i.e. NERC, WECC etc.) is planned and scheduled within the prescribed timeframes (45-day outage planning requirement) and with the appropriate crafts.
- Represents TFH at project planning meetings, project management meetings, construction planning meetings, outage coordination meetings and district planning meetings to assure TFH resource needs and constraints are factored into project plans and schedules.

(30%) Serves as a recognized expert on work planning and scheduling, providing authoritative advisory services to other Work Planner Schedulers and TFH management.

- Interfaces with TFH management and external organizations for reporting and responding to work planning and scheduling-related requests, issues, and problems.
- Provides advice and guidance in identifying and developing solutions to broad, complex work planning and scheduling issues and problems.
- Communicates information which affects decisions on staffing and workload to TFH managers and staff and to the TF Vice President.
- As required tracks and reports work planning and scheduling accomplishments against applicable performance indicators, agency targets and agency goals.
- Prepares briefings, reporting, and presentation materials on the objectives, methods, status, metrics and findings of the work plan and program performance metrics.
- Develops work planning and scheduling accomplishment reports against applicable performance indicators, BPA targets and goals.
- Confirms TFH capital work order construction completions and reports completion dates to Project Managers.
- Conducts special projects and studies to assess the effectiveness of, and provide recommendations to improve, work planning and scheduling programs and processes. Participates in the identification, design, development, and implementation of more efficient ways to deliver work planning and scheduling products and services to TFH.

SPECIALIZED EXPERIENCE REQUIREMENTS: Specialized experience for this position is defined as: Experience in 1) providing centralized system-wide work planning, scheduling and evaluation services that ensure maintenance programs and construction services are conducted in a cost effective and efficient manner; 2) providing strategic coordination of equipment outages to increase productivity and transmission system availability; and 3) working with managers to ensure that resources are balanced with workload.

HOW TO APPLY:

Complete a brief memo of interest describing your interest in this detail - temporary promotion assignment and your relevant experience. Submit your memo and a signed Supervisory Acknowledgement statement (below) by close of business on **07/06/2025** to kjcampbell@bpa.gov. Do NOT submit a resume.

SUPERVISOR'S ACKNOWLEDGEMENT

INTEREST ANNOUNCEMENT (BPA-25-IA-TFH-001)

I acknowledge that _____ has requested consideration for this position. I understand this temporary assignment is a detail or temporary promotion from 120 days to one (1) year.

I am willing to consider approving the detail and understand the salary, travel, lodging, M&IE costs and/or FTE for the duration of the detail will be funded by (TFH).

Supervisor's Signature: _____ Date: _____

Supervisor's Title: _____ Routing: _____