

# INTEREST ANNOUNCEMENT



## **BONNEVILLE POWER ADMINISTRATION** **DETAIL – NON-COMPETITIVE TEMPORARY PROMOTION OPPORTUNITY** **INTEREST ANNOUNCEMENT BPA-25-IA-TSQR-009**

### **Public Utilities Specialist (Revenue Analyst)**

*For Classified position Job Code J06922 GS-1130-12*

*Pay Range: \$95,488 - \$124,140*

*Full-time for 120 days*

*Number of Vacancies: 2*

**OPENS:** 06/24/2025 **CLOSES:** 07/04/2025

**POSITION LOCATION:** The position is located in Transmission Commercial Business Rates & Revenue (TSQR) organization of Transmission Products and Rates (TSQ), Transmission Marketing and Sales (TS), Transmission Services (T), Bonneville Power Administration (BPA); Vancouver, WA.

**WHO MAY APPLY:** Any Bonneville Power Administration employee with current competitive career conditional/career status currently at the GS-11 or GS-12 grade level. This is a non-competitive temporary promotion or detail NTE 120 days. Employees will need to confirm they have their supervisor's approval when applying for the non-competitive temporary promotion or detail.

Employees who have non-competitively served a total of 120 days in a temporary promotion or detail to a higher grade within the preceding 12 months are not eligible for a higher-graded opportunity. Contact Jay Dumaplin@BPA.gov if you have questions regarding your eligibility.

### **NOTES:**

The successful candidate will be detailed or non-competitively temporarily promoted to the position of Public Utilities Specialist (Revenue Analyst). Selection from this interest announcement is subject to the requirements of applicable employment practices. Any promotion associated with this announcement will be subject to the following:

- When an employee already holds the same grade or higher as the position of interest on a permanent basis, then the action will be processed as a detail and may be made for a period up to one year, in 120-day increments. When appropriate, details may be extended for an additional year, in 120-day increments.
- When an employee holds a lower graded position or is in a position with lower-graded promotion potential than the position of interest, s/he is prohibited from

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serving in a higher-graded position for more than 120-days in a 52-week period. The action may be processed as a detail or non-competitive temporary promotion at management's discretion. Employees selected for a non-competitive temporary promotion must meet time in grade, experience, and any minimum education requirements specified under Special Skills & Abilities below. Those who do not meet the time in grade or qualifications requirement(s) may be eligible to accrue experience during a detail. Non-competitive temporary promotions or details to a higher grade may not be extended or made permanent.

- The employee will be returned to his/her permanent position of record (i.e., position prior to detail) upon completion of the non-competitive temporary promotion or detail opportunity.
- Temporary promotions and details may be terminated at any time based on the needs of management.
- Multiple selections may be made from this interest announcement to fill the position on a rotational basis.

## **GENERAL INFORMATION:**

The Transmission Rates and Revenues team (TSQR) is responsible for setting transmission rates, forecasting the revenues from those rates, and reviewing actual revenues as they come in. This detail is for a Revenue Analyst position. The successful candidate will work with senior analysts to produce monthly reports that show BPA Transmission's performance throughout the year, building a narrative to be shared internally. They will also be responsible forecasting the revenues of some products that are offered. This is very much a quantitative analyst position, however, qualitative skills are also quite helpful.

## **DUTIES:**

- Develops sales forecasts corresponding to Transmission Services' rate components by forecasting Transmission Services' billing determinants to which general rates apply. Estimate revenues from all Transmission Services' rate-related revenue sources; monitor revenues from contract specific rates to produce a comprehensive accounting of all Transmission Services' revenues on a current and prospective basis
- Forecasts Transmission Services' revenues for the near-term under current rates. "Near-term" encompasses fiscal years in the period covered by current rates and long term revenue forecasts.
- Develops forecasts of revenue from long-term Transmission Services' contracts from efforts within Transmission Marketing and Sales to account for authenticated contracts; work with Transmission Services' load forecasters and account executives to forecast changes in contract quantities.
- Forecasts miscellaneous revenues.

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- Designs and populates Transmission Services' Transmission Rates Study used in formal rate processes to set and document Transmission general rates.
- Researches, documents, and provides appropriate actions to maintain and manage revenue services/products/rate information across all critical business systems.
- Coordinates billing, rates, scheduling, and contractual revenues with the financial reports from PeopleSoft and/or the Data Warehouse. Knowledge in various computer systems/software (e.g., Hyperion, OASIS, CCIS, and CBSA) to achieve the coordination is necessary.
- Works with the Revenue team to design, create, and maintain Transmission Services' management revenue reports
- Works independently on standard and ad hoc reports concerning organizational financial performance and forecasting analysis of transmission revenue services and products.

## **SPECIAL SKILLS & ABILITIES:**

GS:12 Employees with at least one year of specialized experience at the next lower grade level in the Federal service may be eligible for temporary promotion. Specialized experience for this position is defined as: This position requires at least moderate working knowledge of excel, such as the ability to query large sets of data and identify the relevant portions. Previous work with BPA's financial systems is not required but would help.

## **HOW TO APPLY:**

Complete a brief memo of interest describing your interest in this detail – temporary promotion assignment and your relevant experience. Submit your memo and a signed Supervisory Acknowledgement statement (below) by close of business on **07/04/2025** to [wwhendricks@bpa.gov](mailto:wwhendricks@bpa.gov). Do NOT submit a resume.

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## *SUPERVISOR'S ACKNOWLEDGEMENT*

### **INTEREST ANNOUNCEMENT: BPA-25-IA-TSQR-009**

I acknowledge that \_\_\_\_\_ has requested consideration for this position. I understand this temporary assignment is a detail or temporary promotion NTE 120 days.

I am willing to consider approving the detail and understand the salary, travel, lodging, M&IE costs and/or FTE for the duration of the detail will be funded by TSQR.

Supervisor's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Supervisor's Title: \_\_\_\_\_ Routing: \_\_\_\_\_