



**BONNEVILLE POWER ADMINISTRATION
DETAIL OR NON-COMPETITIVE TEMPORARY PROMOTION OPPORTUNITY**

INTEREST ANNOUNCEMENT BPA-25-IA-TFHE-002

**Supervisory Work Planner Scheduler
For Classified position Job Code J07540
GS-1101-13
Pay Range: \$113,549- \$147,615**

**Full-time 120 days
Number of Vacancies:1**

OPENS: 9/8/2025

CLOSES: 9/17/2025

POSITION LOCATION: Central Electrical Services, TFHE, Vancouver, WA.

WHO MAY APPLY: Any Bonneville Power Administration employee with current competitive career conditional/career status currently at the GS-12 grade level or above are encouraged to apply. This is a non-competitive temporary promotion or detail NTE 120 days. Employees will need to confirm they have their supervisor's approval when applying for the non-competitive temporary promotion or detail.

Employees who have non-competitively served a total of 120 days in a temporary promotion or detail to a higher grade within the preceding 12 months are not eligible for a higher-graded opportunity. Contact Shaunna Young at sxyoung@bpa.gov if you have questions regarding your eligibility.

NOTES: The successful candidate will be detailed or non-competitively temporarily promoted to the position of Supervisory Work Planner Scheduler, GS-1101-13. Selection from this interest announcement is subject to the requirements of applicable employment practices. Any promotion associated with this announcement will be subject to the following:

- When an employee already holds the same grade or higher as the position of interest on a permanent basis, then the action will be processed as a detail and may be made for a period up to one year, in 120-day increments. When appropriate, details may be extended for an additional year, in 120-day increments.
- When an employee holds a lower graded position or is in a position with lower-graded promotion potential than the position of interest, s/he is prohibited from serving in a higher-graded position for more than 120-days in a 52-week period. The action may be processed as a detail or non-competitive temporary promotion at management's discretion. Employees selected for a non-competitive temporary promotion must meet time in grade, experience, and any minimum education requirements specified under Special Skills & Abilities below. Those who do not meet the time in grade or qualifications requirement(s) may be eligible to accrue experience during a detail. Non-competitive temporary promotions or details to a higher grade may not be extended or made permanent.
- The employee will be returned to his/her permanent position of record (i.e., position prior to detail) upon completion of the non-competitive temporary promotion or detail opportunity.
- Temporary promotions and details may be terminated at any time based on the needs of management.
- Multiple selections may be made from this interest announcement to fill the position on a rotational basis.

GENERAL INFORMATION:

This position is in the Central Electrical Services (TFHE) organization of Construction and Maintenance Services (TFH), Transmission Field Services (TF), Transmission Services (T), Bonneville Power Administration (BPA). The purpose of this position is to serve as the work planner and scheduler and the first-line supervisor of the Switchboard Shop Foreman III,

Carpenter Foremen III, and Cable Splicers and the second-line supervisor of the Switchboard Shop Foreman II, Journeymen Electricians, Electro-mechanical Worker, Material Handlers, Carpenter Foremen I, and Journeymen Carpenters, all of which are all hourly employees. The incumbent is responsible for providing work planning, scheduling and evaluation services for Central Electrical Services to ensure maintenance programs and construction services are conducted in a manner that is cost effective and efficient. The incumbent is responsible for establishing an annual coordinated work plan for Central Electrical Services that is based on system priorities; providing strategic coordination of equipment outages that result in increased productivity and transmission system availability; and ensuring TF resources are balanced with workload. The incumbent also serves as a recognized expert on work planning and scheduling, providing authoritative advisory services to senior management in identifying and developing solutions to broad, complex work planning and scheduling issues and problems.

This position will require up to 20% travel throughout the BPA territory.

DUTIES:

(60%) Work Planner Scheduler Responsibilities:

Serves as a Work Planner Schedulers responsible for development of annual work plans for all Central Electrical Services maintenance and assigned capital work.

- Analyzes and formulates system resource needs (people, materials and equipment) to accomplish the work plan using input from TFHE supervisors, Technical Services, Asset and Workload Planning, Customer Service Engineering and other system stakeholders. Is the point of contact for Customer Service Engineering and Account Executives on customer projects to negotiate schedules and district crew resource commitments.
- Develops and coordinates specific schedules (assigns resources to step plans) for projects that have system-wide impact and/or cross multiple district boundaries. Submits outage schedules into Compass and is the point of contact for the Outage Office for those outages.
- Consolidates work around outage windows and opportunities to maximize availability of the transmission system.
- Adjusts work plans as priorities, schedules, and opportunities for outages occur. When schedule conflicts arise or resources are not sufficient to accomplish all work, determines the highest priority work for the system to ensure efficient use of outages and resources and coordinates the changes with the impacted stakeholders. Modifies and adjusts work plan, outage schedules and resources as necessary to respond to system conditions, marketing considerations, customer concerns, construction delays, system emergencies and other factors impacting initial plans.
- Monitors work plan accomplishments throughout the year and reports work plan progress to Construction and Maintenance Services managers.
- Is the point of contact for Outage Office and TFHE organizations when outage scheduling conflicts occur.
- Determines resource requirements to implement the TFHE and capital work plans; schedules and directs the augmentation of crew resources from loans or exchanges between districts based upon system priorities.
- Makes decisions regarding outsourcing of work assigned to TFHE based on resource availability, resource capability, or project efficiency.
- Works with Outage Dispatchers and other Work Planner/Schedulers in the development of Transmission Field Services long-range significant equipment schedule for the annual Northwest Power Planning Pool Outage Coordination meetings.
- Assures work that is compliance or regulatory driven (i.e. NERC, WECC etc.) is planned and scheduled within the prescribed timeframes (45-day outage planning requirement) and with the appropriate crafts.
- Represents TFHE at project planning meetings, pre-construction scoping meetings, project management meetings, construction planning meetings, outage coordination meetings and district planning meetings to assure TFH resource needs and constraints are factored into project plans and schedules.
- Prepares briefings, reporting, and presentation materials on the objectives, methods, status, metrics and findings of the work plan and program performance metrics.
- Develops work planning and scheduling accomplishment reports against applicable performance indicators, BPA targets and goals.
- Confirms TFH capital work order construction completions and reports completion dates to Project Managers.

- Conducts special projects and studies to assess the effectiveness of, and provide recommendations to improve, work planning and scheduling programs and processes. Participates in the identification, design, development, and implementation of more efficient ways to deliver work planning and scheduling products and services to TFH.
- Serves as a recognized expert on work planning and scheduling, providing authoritative advisory services to TFHE management. Interfaces with TFHE management and external organizations for reporting and responding to work planning and scheduling-related requests, issues, and problems. Provides advice and guidance in identifying and developing solutions to broad, complex work planning and scheduling issues and problems. Communicates information which affects decisions on staffing and workload to TFHE manager and staff and to the TFH manager.

(40%) Supervisory Responsibilities:

Serves the first-line supervisor of the Switchboard Shop Foreman III, Carpenter Foremen III, and Cable Splicers; the second-line supervisor of the Switchboard Shop Foreman II, Journeymen Electricians, Electro-mechanical Worker, and Material Handlers; Carpenter Foremen I, Journeymen Carpenters, Concrete Finishers, and Laborers which are all hourly employees.

- Delegates authority to three subordinate supervisors, and 4 Cable Splicers; holds the supervisors responsible for the performance of their subordinate groups. Provides similar oversight of contractors.
- Plans work to be accomplished by subordinates, sets and adjusts priorities, and prepares schedules for completion of work.
- Exercises significant responsibilities in dealing with officials of other organizations or in advising management officials of higher rank.
- Assigns work to subordinates based on priorities, selective consideration of the difficulty and requirements of assignments, and the capabilities of employees.
- Makes selections for subordinate nonsupervisory positions and recommends selections for the subordinate supervisory positions.
- Makes decisions on work problems presented by the subordinate supervisors, by other subordinates, or by contractors.
- Oversees the development of performance standards by subordinate supervisors and develops performance standards for subordinate supervisors and others. Assures reasonable equity among subordinate groups of performance standards and rating techniques developed by subordinates and assures comparable equity in the assessment by subordinates of the adequacy of contractor capabilities or contractor-completed work.
- Evaluates the work performance of subordinate supervisors and serves as the reviewing official on evaluations of nonsupervisory employees rated by subordinate supervisors.
- Recommends awards and bonuses for nonsupervisory personnel and changes in position classification, subject to approval by higher-level officials, supervisors, and others.
- Approves expenses comparable to within-grade increases, extensive overtime, and employee travel.
- Gives advice, counsel, and instruction to employees on both work and administrative matters.
- Interviews candidates for positions and makes selections, promotions, and reassignments to such positions.
- Hears and resolves group grievances and serious complaints.
- Reviews and approves serious disciplinary actions (e.g., suspensions) involving nonsupervisory subordinates.
- Identifies developmental and training needs of employees and provides or arranges for needed development and training. Makes decisions on non-routine, costly, or controversial training needs and training requests of subordinates. Assures that subordinates are trained on and fully comply with the provisions of the safety regulations.
- Determines whether contractor-performed work meets standards of adequacy necessary for authorization of payment.
- Finds and implements ways to eliminate or reduce significant bottlenecks and barriers to production, promote team building, or improve business practices.

BASIC REQUIREMENTS: N/A

SPECIAL SKILLS & ABILITIES:

Employees with at least one year of specialized experience at the next lower grade level, GS-12, in the Federal service may be eligible for temporary promotion.

SPECIALIZED EXPERIENCE REQUIREMENTS: : Specialized experience for this position is defined as: Experience in 1) providing centralized system-wide work planning, scheduling and evaluation services that ensure maintenance programs and construction services are conducted in a cost effective and efficient manner; 2) providing strategic coordination of equipment outages to increase productivity and transmission system availability; and 3) working with managers to ensure that resources are balanced with workload.

HOW TO APPLY:

Complete a brief memo of interest describing your interest in this detail - temporary promotion assignment and your relevant experience. Submit your memo and a signed Supervisory Acknowledgement statement (below) by close of business on **09/17/2025** to grwolf@bpa.gov. Do NOT submit a resume.

SUPERVISOR'S ACKNOWLEDGEMENT

INTEREST ANNOUNCEMENT (25-TFHE-001)

I acknowledge that _____ has requested consideration for this position. I understand this temporary assignment is a detail or temporary promotion from 120 days to one (1) year.

I am willing to consider approving the detail and understand the salary, travel, lodging, M&IE costs and/or FTE for the duration of the detail will be funded by (TFHE).

Supervisor's Signature: _____ Date: _____

Supervisor's Title: _____ Routing: _____